

**THE RIXTON WITH GLAZEBROOK PARISH COUNCIL MEETING
MINUTES**

**WEDNESDAY 17th APR 2024, 7.00PM
MEETING HELD AT COMMUNITY HALL, MANCHESTER
ROAD, HOLLINS GREEN.**

Present

Name	Position
Council Members:	
Maureen Banner	Chair
Liz Clarke	Vice Chair
Julie Eastty	Councillor
Julie Givvons	Councillor
David McLachlan	Councillor
Phil Eastty	Councillor and Ward Councillor
Keith Whittam	Councillor
Others:	
Nick McCarthy	Clerk to the council
Neil/Tom	Police
Apologies:	
Absent:	

Ref	Agenda item number and Discussion	Action
	<p><i>Code of Conduct – Declarations of Interest Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012</i> <i>Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda, no later than when the item is reached. Declarations are a personal matter for each Member to decide. Whilst officers will advise on the Code and its interpretation, the decision to declare, or not, is the responsibility of the Member based on their particular circumstances. The Parish Council will take account of Section 17 of the Crime and Disorder Act in all their discussions and decisions.</i></p>	
001	<p>1 APOLOGIES Attendance and apologies were detailed as above.</p> <p><u>Actions</u> - none</p>	
002	<p>2 DECLARATIONS OF INTEREST None</p> <p><u>Actions</u> - none</p>	
003	<p>3 COMMITTEE REPORTS</p>	
003a	<p>A. Warrington Borough Councillors Rixton with Glazebrook Parish Council has one ward councillor that works with WBC on issues as reported and required. Ward Cllr Rob Tynan is also invited to attend meetings.</p> <p>Cllr P Eastty: No updates. Cllr R Tynan:</p> <p><u>Actions</u> - none</p>	

003 b	<p>B. Police – A written update on criminal activity report for Mar/Apr (with the latest actions and issues during the month) was provided for the meeting from PCSO. This is shown as <i>Annex A</i>. Clerk to share safety leaflets on Council’s website</p> <p><u>Action</u> – 1 Clerk to add documents provided form the Police on to Parish Council website</p>	1 NM
003c	<p>C. Community groups</p> <p>No meetings this month</p> <p><u>Action</u> – none</p>	
004	<p>4 MINUTES & MATTERS ARISING</p> <ul style="list-style-type: none"> The minutes of the Parish Council meeting held on <i>20st Mar</i> were shared with the Parish Council. Any errors/omissions were reported to the clerk before the signing of the minutes. The minutes were signed by the Chair for Audit purposes as a true record, and will be published on the council website at the end of <i>Apr</i>. Cllr Banner proposed the minutes be moved, seconded by Cllr Clarke. No additional matters arising were received for the meeting on <i>20th Mar</i>. <p><u>Action</u> – none</p>	
005	<p>5 ACTION PLAN</p> <p>The Action Plan from the meeting of the <i>20th March</i> has been updated and attached as <i>Annex B</i>. Any matters unresolved will be added to the next action plan, this will be reviewed and updated at the next meeting.</p> <p><u>Action</u> – none</p>	
006	<p>6 CORRESPONDENCE</p> <p>Items of urgent correspondence have been shared with the Parish Council (<i>21st Mar to 17th Apr</i>) and dealt with as appropriate. Additional items brought to the attention of the Parish councillors for noting/action, are detailed below.</p> <p>Traffic update received from WBC (re: A57 roadworks March/April). Clerk to contact WBC with concern on mess/damage made by highways vehicles.</p> <p>Permission given to use Recreation Ground to allow a vintage vehicle, for a celebration event in June, on behalf of Friends of Glazebrook Station.</p> <p>Resident unhappy with response made by the Parish Council (21st February, Minute Reference 387). Clerk to contact resident with further response. For other interested residents, details are as follows,</p> <p><u>Concern over Street Light, the Weint</u></p> <p>The lighting column at The Weint is located on an unadopted road. Previous boundaries reviews (1974) and the creation of a Unitary authority, resulted in a review of what lighting and highways assets belonged to WBC. When a decision was made to replace old concrete columns/orange lamps, with new metal columns/LED lamps, any columns were that were unadopted were not replaced. Concerns were raised from local residents to our parish councillors (Cllr Mee, Oct 2010 and by a resident (Mr Johnson April 2012). Below are some extracts of minutes, publicly available.</p> <ul style="list-style-type: none"> 20/05/2010, Minute Ref 8. Street light not working, discussions with WBC. Unable to fix, would need to transfer lamp from School Lane lamp post. 19/04/2012 APM – Open Forum. Question to Parish Council on Weint Street Light not working. WBC has withdrawn support to this lighting column [new lighting columns with LEDs to replace old, legacy lamppost from previous boundaries, the 	2 NM

	<p>Weint is not on an adopted road and WBC will not replace]. Decision made to replace the column, at Parish Council's expense, as a community safety issue.</p> <ul style="list-style-type: none"> • 19/09/2013, Minute Ref 74. Parish to contact WBC for repair/replace costs • 18/01/2018, Minute Ref 95. WBC informed Parish, it will not repair street light at Weint • 15/02/2018, Minute Ref 126. Parish Council agreed to fund new replacement Street Lighting Column <p><u>Concern over Road/Parking, The Weint</u> As the road is unadopted (see information mentioned earlier on changes to boundaries and creation of unitary authority), WBC will not take responsibility for parking issues. The Parish Council has no influence with WBC on this matter and believes this is a residential issue to be resolved by those involved. This is not the same health and safety issue as a working lighting column (to provide security and illumination for all). Inconsiderate parking is not an issue the Parish Council can address. Concerned residents should contact their local PCSO if matters cannot be resolved informally. Restricting access to emergency vehicles would have the same consequence as any road, where offending vehicles may be forcibly removed and damaged – at the owners' expense.</p> <p><u>Parish Councillor Applicants</u> The parish council elections occur every 4 years, in line with WBC policy and procedures. The next election is 2nd May 2024. Details of any vacancies are posted when applicable on the two notice boards (church and Glazebrook Green) and the PC website. If a councillor retires before the next statutory election, a vacancy is advertised through the appropriate channels (mentioned above) plus WBC website. The Parish Council welcomes all applicants that represent the community.</p> <p><u>Action</u> 2 Clerk to contact WBC to inform of damage/mess left on Manchester Rd, after recent Road Works on A57. 3 Clerk to contact resident, to update concerns on H&S issues at The Weint.</p>	
007	<p>7 CHARITABLE DONATIONS / GIFTS AND HOSPITALITY No items of gifts/hospitality were received to the parish council/councillors. No other charitable/donation requests were received.</p> <p><u>Action</u> – none</p>	
008	<p>8 PROJECT UPDATES</p> <p>A. Recreation Ground – A report of moss/dirty apparatus has been reported. Clerk contacted WBC for quote and Parish Council agreed to clean - £781. Date estimated between 1st and 17th May.</p> <p>B. Glamis Wood – No additional updates</p> <p>C. Parish Council website – Clerk to maintain website and social media (ongoing). Important events and good news stories to be shared when available. Members of the council and residents are encouraged to follow/like the page - www.facebook.com/RixtonWithGlazebrookParishCouncil The Parish Council website is being regularly updated, website below. https://rixtonwithglazebrook-pc.gov.uk</p> <p>D. Look of the Parish – Clerk placed order for D-Day Commemorative event and agreed to be placed at Community Hall. Clerk to liaise with supplier with regards to fittings and plaque wording. Cllr J Easty requested if wood chippings from tree work at Glazebrook Village Green could be used at Glazebrook Station, clerk requested to supplier, most will be used in the woodland area, if possible, some could be transferred to the station.</p> <p><u>Action</u> – 4 Clerk to liaise with WBC for quote and agreement to clean playground flooring and apparatus.</p>	4 NM

009 9 ACCOUNTS FOR PAYMENT

RESOLVED: - That approval be given to the payment of the following:

Cheque No	Date expenditure incurred	Payee	VAT not recoverable	Amount	Purpose	S137
0000011	17/04/2024	CHALC		£618.26	Affiliation Fees 1 st Apr 2024 to 31 st Mar 2025	
0000012	17/04/2024	Reimburse employee 1		£5.49	Printing contract charges Mar/Apr	

Q4: Draft Full list of transactions 01/04/23 to 20/03/24 presented to the Parish Council and demonstrated to match opening/closing bank statements, providing financial assurance of the cashbook. Final Q4 Presented by April 2024 and shown as *Annex C*.

Action none

010 10 AUDIT / BUDGET / FINANCIAL STATEMENTS**Internal audit**

- Next internal audit due end of May 2024, update in June meeting
- AGAR documents next reviewed May 2024

External audit

- Notification received that the next external audit (PKF Littlejohn) to be completed 31st July 2024

Budget Allocation and expenditure updates

- Q4 2023/24 Draft Budget monitoring shared and discussed. Final version shared for review Q4 (April 2024) and shown as *Annex D*
- Earmarked reserves reviewed Jan 2024 – See Annex E. Interim review for year-end May 2024.
- Precept for 2023/24 paid May 2023, 2024/25 payment due April/May 2024
- Draft Annual 2024/25 budget shared and discussed with councillors Nov23 and agreed, subject to final precept confirmation from WBC and month end transactions.
- Final Budget for 2024/25 confirmed January 2024 meeting attached as Annex F. Clerk updated council on recent conversations with WBC finance team, PC able to request increase in precept for cost of living/inflation.
- Next annual budget review (2025/26) due Nov 2024, then Jan 2025.
- Insurance Policy for 2023/24 agreed, commencing 01/08/2023, new policy quote expected Jul 2024

Asset Register

- Full year Review agreed March 2024 – See Annex C. Next interim review July 2024: Next Full Year Review March 2024

Risk Assessment Register

- Year-end reviewed and agreed March 2024 - See Annex D. Next Review March 2025.

Income

- VAT Claim submitted for £1480.85 (April 2023-Feb 2024) and paid into new a/c.
- Next VAT Claim, March 2025

Action – none

011	<p>11 Policy Updates / Public Rights of Way (PROW)</p> <ul style="list-style-type: none"> • Standing orders reviewed and accepted for 2024/25, next review Apr 2025 • Co-Opt policy document reviewed and accepted April 2024, next review Apr 2025 • Code of Conduct policy reviewed and accepted April 2024, next review Apr 2025 • Financial Regulations policy reviewed and accepted April 2024, next review Apr 2025 • Terms of Reference reviewed and accepted April 2024, Next Review Apr 2025 • Charity status Return to HMRC November/Dec 2023 (by 31/01/24) <p>No other Public Rights of Way updates as at <i>Apr 2023</i></p> <p><u>Action</u> – none</p>	
012	<p>12 PLANNING APPLICATIONS</p> <p>The Council gave consideration to the following planning applications which have been shared electronically. Provisional remarks have been made, which are subject to change following further scrutiny:</p> <p>Received from WBC (<i>21st March to 17th April 2024</i>)</p> <p>Application No: 2024/00365/NMA, the details of which are below: Application Type: Non-Material Amendment Location: Almadale Moss Side Lane, Rixton-with-glazebrook, Warrington, WA3 6EL Proposal: Non-Material Amendment to planning permission 2021/39522 to allow for changes to windows and glazing on side This item is for information only and not subject to consultation.</p> <p>Application No: 2024/00413/AGR, the details of which are below: Application Type: Agricultural or forestry Location: Hollingreave Farm Dam Lane, Rixton-with-glazebrook, Warrington, WA3 6LE Proposal: Agricultural Store Building This item is for information only and not subject to consultation.</p> <p>A resident contacted the Parish Council with concern over a planning application at Owls Hoot target club, with regards to a refused planning application. Clerk and WBC councillor to pursue with WBC enforcement.</p> <p><u>Action</u> – 5 Clerk to make any necessary comments to planning team as detailed above</p>	5 NM
013	<p>13 SPECIAL AGENDA ITEMS</p> <p>Local Elections – Discussion on May elections, 2 councillors (Phil and Julie Easty have been selected for the Glazebrook area, with one vacancy to be filled – there is no election for this area). Hollins Green has an election with 5 candidates seeking a position on 4 vacancies. The council will have an option to coopt in May under the 35-day rule, which will avoid another election to fill the vacancy. Notices to be posted on notice boards/websites.</p> <p>Discussions on the Chair’s Celebration event on 21st April, arrangements confirmed.</p> <p>No other additional agenda items added</p> <p><u>Action</u> 6 Clerk/Cllr Clarke to post Election notices on website, notice boards etc.</p>	6 NM/ LC
014	<p>14 GENERAL MATTERS</p> <p>General matters discussed, not picked up earlier, are noted below</p> <p>Cllr Whittam updated council on ongoing gate concern, to the recreation ground from Manchester Rd, to be updated next month</p> <p>Cllr Clarke requested WBC to be contacted with regards to grass cutting, which has not commenced as at 17th April.</p>	7 NM

The next Annual Parish Meeting will be held at 7:00pm, 16th April 2025 (tbc)
Members of the community are invited to attend.

The next parish council meeting will be held at 7.00pm, 15th May 2024

In the event of cancelation, the clerk will book 2 zoom sessions, 7.00-7.45pm and 7.45pm to 8:15pm. The clerk will ensure all councillors have sight of agenda items to discuss and can feedback any comments or concerns.

Parish Councillors can be contacted by email and local surgeries are planned throughout the year.

Councillors and residents are encouraged to use the WBC contact service for issues such as pot holes, fly tipping, street lights etc.

<https://www.warrington.gov.uk/report-and-apply>

Action – none

7 Clerk to contact WBC to seek confirmation of grass cutting commencement

ANNEX A

**Neighbourhood Beat Sergeant, Neighbourhood Beat Officer PC
Dave Reddington, PCSO Bethan Roberts**

Anti-Social Behaviour

1 Personal (0), environmental (1), youth issues (0)

Personal/environmental include neighbour, parking/traffic, domestic related

Burglary

0 Dwelling

0 Other

Criminal Damage

1

Vehicle crime

0 Theft of vehicle

0 Theft from vehicle

Other

- Speed enforcement Glazebrook Lane – 02/04/24 range 24 to 36mph
- Speed monitoring School Lane – 14/04/24 30mph section – range 18 to 30mph
- Rixton with Glazebrook Coffee morning attended
- [Cheshire's Roads and Crime Unit make 1,650 arrests in 2023 | Cheshire Constabulary](#)
- [Five men charged in connection to Warrington burglary series | Cheshire Constabulary](#)
- [Police continue to warn Warrington residents to be vigilant against courier fraud | Cheshire Constabulary](#)
- For further information and how to download the Hollie Guard App [Cheshire Constabulary and The Hollie Gazzard Trust working together to keep people safe across Cheshire | Cheshire Constabulary](#)
- To continue tackling nuisance off-road motorbikes we need the following information – detailed descriptions of the motorbikes and riders, where the motorbikes are kept (lock-ups, garage locations), names if possible. Please quote 'Operation Scrambler' when you call Cheshire Police on 101 or online via the Report portal on the Cheshire Police website. Information can be given anonymously to Crimestoppers 0800 555 111
- The new Warrington Youth Zone opened in Warrington town centre in July 2022, the website provides for further information about membership and sessions
Website: <https://warringtonyouthzone.org>
- 24/7 mental health crisis lines are free to call

North West Boroughs Healthcare has 24/7 mental health crisis lines, which are free to call from both landlines and mobile phones

The dedicated phone numbers are:

- 0800 051 1508 for people living in Halton, Knowsley, St Helens and Warrington
- 0800 051 3253 for people living in Wigan

The crisis lines provide support 24 hours a day, seven days a week to people of all ages, including children and young people, who need urgent mental health support. You do not need to be known to our services to contact our crisis lines; they are available for patients and public

Please advise people reporting an incident/crime to ring Cheshire Constabulary on 101 (999 in case of emergency) so it can be recorded correctly - not via Facebook/email

Online Report portal is available via the Cheshire Constabulary website to report certain crimes, incidents, issues: -

<https://www.cheshire.police.uk/ro/report/>

Useful Links offering advice and information: - Online safety and advice

<https://www.cheshire.police.uk/advice/advice-and-information/fa/fraud/useful-contacts-for-fraud-cyber-crime-advice/>

<https://www.getsafeonline.org/safeguarding-children/>

<https://www.friendsagainstscams.org.uk/>

Advice & information regarding risks of substance abuse available on FRANK <https://www.talktofrank.com/>

Home/Business safety and security information

<https://www.cheshire.police.uk/cp/crime-prevention/residential-burglary/>

<https://www.cheshire.police.uk/cp/crime-prevention/non-residential-burglary/>

<https://www.cheshire.police.uk/cp/crime-prevention/theft-from-a-vehicle/vehicle-safe-and-sound/>

If you or someone you know needs advice and support regarding domestic abuse <https://www.openthedoorcheshire.org.uk/>

[Whilst the majority of dog owners act responsibly a few may not pick up and bin their dog's mess. Residents can provide information about irresponsible dog owners and locations where dog fouling is occurring to WBC via their online reporting form](https://www.warrington.gov.uk/dog-fouling)

<https://www.warrington.gov.uk/dog-fouling>

[WBC Online reporting portal to log various issues including fly tipping](https://www.warrington.gov.uk)

[Report and apply | warrington.gov.uk](https://www.warrington.gov.uk)

Rixton & Woolston PCSO Surgery at Woolston Neighbourhood Hub
Face to face drop-in surgeries – 25 Apr 13:00 – 14:00, 16 May 13:00 – 14:00, 6 Jun 13:00 – 14:00

Dates/times subject to change at short notice due to operational commitments. Mobile surgeries advertised on Rixton and Woolston Police Facebook page

ANNEX B

THE RIXTON WITH GLAZEBROOK PARISH COUNCIL MEETING
Update on actions from 20.03.24

Minute No	Action	Lead member	Progress/Feedback
	OUTSTANDING ACTIONS 2023/24		
337	7 Clerk to contact other suppliers for apparatus and place order accordingly, in agreement with the parish councillors	NM	Replacement apparatus ordered. Agreed quote from Sovereign 20/01/23. Due to complete 16-04-24.
365	4 Cllr Givvons to provide evidence of flooding issue on recreation ground path and clerk to report to WBC.	JG/NM	Reported 09/12 WBC-HWY-568195258. WBC-HWY-568195258. The footway is owned by the Parish Council. WBC checked adoption plans and it's not shown as highway land. Clerk pursued repair options. Further discussion required. Add to June Agenda
371	1 Clerk to report floor lights at cenotaph to inspect/review current illumination timings.	NM	Clerk reported to WBC Nov/Dec. Awaiting WBC response on investigation and repair estimates.
379	10 All -report and evidence blocked gullies to Clerk. Clerk to report to WBC	ALL	Blocked gullies to be reported to clerk and passed to WBC 21/02/24 WBC-HWY-589705883 27/02 We have inspected the above case and will now raise an order to complete the necessary work. We will contact you again shortly to confirm when this work will take place.
	11 Clerk to report fly-tipping on A57	NM	Clerk reported to WBC 20/01/24. WBC-FYT-579120341. Closed by WBC 24/01/24. Clerk to open again 21/02/24 WBC-FYT-589704043. WBC closed again. Relates to 519 Manchester Rd.
395	8 Cllr P Eastty to provide ref number for yellow lines/black swan, clerk to contact WBC	PE/NM	Cllr P Eastty updated Parish Council. Petition now required, to be updated next month.
	9 Clerk to report broken kerbstones on Birch Rd to WBC	NM	Clerk reported to WBC 24/02/24 WBC-HWY-589744936 to complete work by 08/03/2024. Work not completed satisfactory. Clerk raised again WBC-HWY-598324701 21/03/24 WBC have inspected the above case and will now raise an order to complete the necessary work 22/03. Please be advised that the work has now been completed 11/04
	10 Clerk to report trees/light blocking on School playground.	NM	Clerk reported to WBC 24/02/24 WBC-TEQ-589744346
	ACTIONS to be completed from 20/03/24 meeting		

397c	1 Cllr J Eastty to share Community Hall AGEM financial statements with clerk/councillors	JE	Cllr J Eastty to share when available (emailed 10/04)
400	2 Clerk to inform resident of PC decision on the use of the recreation ground for organised sports	NM	Clerk contacted resident 21/03/24
402	3 Clerk to contact Community Hall and subject to approval, the supplier for D-Day memorials	NM	Clerk contacted A Eaves 21/03/24. Approval given and bench ordered 3 rd April (8 weeks lead time)
406	4 Clerk to make any necessary comments to planning team as detailed above	NM	Clerk updated WBC planning portal as required
407	5 Clerk to contact tree service provider regarding future tree maintenance and accept quotes for work. 6 Clerk to contact WBC to request annual payment of elections charge, by 1 st July	NM NM	Clerk contacted Holly Oak Services 21/03/24 – work progressing (TPO submitted to WBC) and to be completed 12/06/24 Clerk contacted WBC 21/03 to confirm preferred billing
408	7 Clerk to send reminders for the Chair's celebration event 8 Clerk to report overgrown hedges on property at Birch Rd/Manchester Rd.	NM NM	Clerk sent reminders 21/03/24 Clerk reported to WBC 21/03/24 WBC-STSV-598411824. WBC aim for an inspection to take place within 10 working days 22/03. Your new case reference is WBC-HWY-598639535 as at 04/04.

Annex C

RIXTON WITH GLAZE BROOK PARISH COUNCIL													
BUDGET 2023/24 Q4													
											£ 29.00	Forecast Spending Risk	
											£ 9,327.00	Low Risk Will Spend	
											£ -	Medium Risk Might Spend	
												High Risk Might not spend	
Estimated Income not known													
Precept £ 24,620 2019/20													
Precept £ 24,587 2020/21													
Precept £ 24,388 2021/22													
Precept £ 24,818 2022/23													
Estimated Expenditure													
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Actual	Actual	Pr Actual	Forecast	Forecast	Var.	Explanation of variance	
	2019/20	2020/21	2021/22	2022/23	2023/24	Q1	Q2	Q3	Q4	TOTAL	2023/24		
						Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar				
Employee Expenses													
Salary	4,219	3,952	5,281	5,456	6,100	1,442	1,442	1,730	1,538	6,152	-52	Pay award (NJC) added Q3	
IT Expenses													
Printer/Computer/Ink/Hardware	809	31	90	68	300	25	29	16	29	99	201	Includes budget provision for future replacement of hardware	
Telephone/Broadband	300	329	450	476	500	132	132	132	132	528	-28	Inc in costs on phone contract	
Software/web site/ICO/Security	333	172	436	1,105	500	0			398	398	102	Costs under budget for year	
Parish Council expenses													
Civic Sunday	804	0	0	779	1,250	700			0	700	550	Function costs under budget provision	
Chairman's Allowance	400	400	400	400	400	400				400	0		
Training & expenses	29	102	80	0	70				0	0	70	No training costs currently planned.	
Donations	2,721	290	25,808	11,176	1,900	300	500	487	500	1,787	113	Donations for bluebells and newsletter costed outside of donations	
Memorial Service / Wreath		0	30	53	1,000	0		50	0	50	950	No WBC roadclosures/Police costs	
Summer Carnival	1,000	0	1,000	1,000	1,000				1,000	1,000	0		
Elections	0	0	410	409	410			409	0	409	1	Rounding variance	
Councillors expenses	0	0	0	0	50				0	0	50	Not likely to spend 2023/24	
Other Expenses													
Hire of Hall		0	210	293	330		161		165	326	4	Rounding variance	
Subscriptions	510	682	730	741	750	609			50	771	-21	Slight increase in cost	
Newsletter - Hand delivered / In the Know	820	74	175	240	75	120			120	240	-165	Donation more than budgeted	
Audit	580	712	550	550	750		585		0	585	165	Audit less than budget, no interim audit/no penalties	
Insurance	806	921	1,046	1,079	1,100		1,187			1,187	-87	Slight increase in cost	
Stamps/Stationery	44	34	118	44	100	5	9	14	29	57	-43	Slight decrease in cost	
Chairman's Chain of Office Repair & Maintenance	60	0	0	21	60	0			20	20	40	Slight decrease in cost	
Maintenance and look of area													
Maintenance of Village Green -grass cutting and maintenance	6	0	0	0	2,050				0	9,327	-7,277	5 years of outstanding charges	
Glazebrook Village Green and Trees		0	0	0	300				300	480	780	-480 Hedge work on village green	
Other Tree Maintenance	1,822	280	450	0	1,750				350	0	350	1,400 Future tree maintenance planned 2024/25	
Bench maintenance or new?		0	0	0	380					0	380	Not likely to spend 2023/24	
Maintenance of bus shelters	200	0	670	0	400					0	400	Not likely to spend 2023/24	
Street Furniture maintenance		0	0	0	500					0	500	Not likely to spend 2023/24	
Notice Boards	508	0	0	0	100				12	0	88	Spent less than forecast	
Play Equipment maintenance + new equipment		306	110	722	400	808	71	3,486	1,531	5,896	-5,496	Spent of new goal posts (PCC £485) grant not shown. Repairs to equipment plus new flooring	
Cenotaph		0	2,470	6	435	0				0	435	Not likely to spend 2023/24	
Flower Beds		0	0	229	0	64			23	0	87	-87 Flowers and planter not in budget	
Street Lighting - The Weint and Access to Recreation Ground	1,041	0	0	0	259					0	259	Not likely to spend 2023/24	
Glamis Wood	81	1,539	890	150	1,000			0	150	0	150	850 Future tree maintenance planned 2024/25	
Project Works of improvements to highway verges M'ter Rd Glazebrook Lane		0	0	12	500					335	335	165 Not likely to spend 2023/24	
Look of the Borough Projects	0	0	0	0	0	0				0	0		
HS2		0	0	0	0					0	0		
Expenses relating to footpath works		0	0	0	0					0	0		
	17093	9824	41404	25009	24719	4605	4116	7329	15596	31646	-6927		
VAT	888	660	1183	599							1481	-1481	£2096 VAT for Mach 2024 to be calimed 2024/25
VAT (Reclaim)	-888	-660	-1183	-599		176	192	822	291		0		
Insurance return	0	0	-570	0							0		
Carnival Cheque (returned 2020)			-1000	0							0		
Other Funding			0	0							0		
Precept	-24620	-24587	-24388	-24719							-24719		
Balance (- = underspend)	-7527	-14763	15446	290		4781	4308	8151	15887	8408	-8408		
Signed Chair Cll Banner													
Signed Clerk and Financial Officer N McCarthy													
Dated 17 April 2024													
Next Review - Q1 Jun 2024 Final (Jun or Jul meeting 2024)													

Annex D

Cheque No	Date expenditure incurred	Payee	VAT not recoveral	Amount	Purpose	S137	Month	Expense category
Barclays Bank								
100889	19/04/2023	RwG Community Hall		£ 300.00	Donation for Coronation Celebration		Apr	Donation/Charity
100890	19/04/2023	CHALC		£ 609.02	Affiliation fees		Apr	Membership/Subscription
100891	19/04/2023	Reimburse Employee 1		£ 9.99	Printing contract charges (Mar)		Apr	Printing Costs
100892	17/05/2023	Reimburse Employee 1		£ 605.00	Catering - Celebration Sunday		May	Printing Costs
100893	17/05/2023	Reimburse Employee 1		£ 9.99	Printing contract charges (Apr)		May	Printing Costs
100894	17/05/2023	Reimburse Employee 1		£ 4.15	Printing Paper		May	Printing Costs
100895	17/05/2023	RwG Community Hall		£ 94.50	Hall Hire 23rd April 2023		May	Events
100896	21/06/2023	Reimburse Employee 1		£ 9.99	Printing contract charges (May)		Jun	Printing Costs
100897	21/06/2023	Payment to Chair		£ 400.00	Chair's allowance		Jun	Members Expenses
100898	21/06/2023	Reimburse Employee1 (Three network		£ 78.93	Apr - Jun payment for Mobile Telephone / Data		Jun	Phone
100899	21/06/2023	Reimburse Employee1 (SKY Broadban		£ 53.25	Apr - Jun payment for Broadband/Internet		Jun	Internet
100900	21/06/2023	Employee 1 Salary		£ 1,153.54	Apr - Jun Salary tbc		Jun	Salary
100901	21/06/2023	HMRC		£ 288.38	Apr - Jun Salary tbc		Jun	Salary
100902	21/06/2023	RwG Community Plan Group		£ 120.00	Newsletter donation tbc		Jun	Donation/Charity
100903	21/06/2023	Soccernet		£ 970.00	Goal posts tbc		Jun	Parks and open spaces
100904	21/06/2023	Reimburse Employee 1		£ 2.00	Card		Jun	Admin/Consumable
100905	21/06/2023	Reimburse Councillor KW		£ 25.00	Wood for Planter		Jun	Parks and open spaces
100906	21/06/2023	Reimburse Councillor LC		£ 47.50	Flowers		Jun	Parks and open spaces
100907	19/07/2023	Reimburse Employee 1		£ 8.80	Stamps		Jul	Admin/Consumable
100908	19/07/2023	Reimburse Employee 1		£ 9.99	Printing contract charges (Jun)		Jul	Printing Costs
100909	19/07/2023	Reimburse Employee 1		£ 5.00	Photocopy paper		Jul	Printing Costs
100910	19/07/2023	Zurich Municipal		£ 1,241.69	Annual Insurance		Jul	Insurance
100911	19/07/2023	Friends of Glazebrook Station		£ 500.00	Donation for Bench		Jul	Donation/Charity
100912	20/09/2023	Reimburse Employee 1		£ 9.99	Printing contract charges (Jul)		Sep	Printing Costs
100913	20/09/2023	Reimburse Employee 1		£ 9.99	Printing contract charges (Aug)		Sep	Printing Costs
100914	20/09/2023	Reimburse Employee1 (Three network		£ 78.93	Jul - Sep payment for Mobile Telephone / Data		Sep	Phone
100915	20/09/2023	Reimburse Employee1 (SKY Broadban		£ 53.25	Jul - Sep payment for Broadband/Internet		Sep	Internet
100916	20/09/2023	Employee 1 Salary		£ 1,153.54	Jul - Sep Salary		Sep	Salary
100917	20/09/2023	HMRC		£ 288.38	Jul - Sep Salary		Sep	Salary
100918	20/09/2023	RwG Community Hall		£ 160.50	Hall Hire (PC Meetings) Apr-Sep		Sep	Admin/Consumable
100919	20/09/2023	WBC		£ 450.00	Internal Audit 2022/23		Sep	Audit
100920	20/09/2023	WBC		£ 72.00	Playground padlock		Sep	Parks and open spaces
100921	20/09/2023	PKF		£ -	External Audit - see 100947		Sep	Audit
100922	20/09/2023	Reimburse Employee 1		£ 13.48	Cable ties and Pegs		Sep	Parks and open spaces
100923	18/10/2023	Reimburse Employee 1		£ 9.99	Printing contract charges (Sep/Oct)		Oct	Printing Costs
100924	18/10/2023	Bounceback Safety Surfaces		£ 3,861.60	Playground Surface Repairs		Oct	Parks and open spaces
100925	18/10/2023	Paul Dixon		£ 50.00	Goal posts instalation fees		Oct	Parks and open spaces
100926	18/10/2023	SLCC		£ 14.00	Annual Membership for SLCC 2022/23 (O/S Balance)		Oct	Membership/Subscription
100927	18/10/2023	Royal British Legion Poppy Appeal		£ 50.00	Donation for memorial wreath		Oct	Donation/Charity
100928	15/11/2023	Reimburse Employee1 (Three network		£ 78.93	Oct - Dec payment for Mobile Telephone / Data		Nov	Phone
100929	15/11/2023	Reimburse Employee1 (SKY Broadban		£ 53.25	Oct - Dec payment for Broadband/Internet		Nov	Internet
100930	15/11/2023	Employee 1 Salary		£ 1,383.94	Oct - Dec Salary		Nov	Salary
100931	15/11/2023	HMRC		£ 345.98	Oct - Dec Salary		Nov	Salary
100932	15/11/2023	Reimburse Employee 1		£ 9.99	Printing contract charges Oct/Nov		Nov	Admin/Consumable
100933	15/11/2023	Reimburse Employee 1		£ 10.00	Stamps		Nov	Admin/Consumable
100934	15/11/2023	Reimburse Employee 1		£ 5.00	Paper		Nov	Printing Costs
100935	15/11/2023	WBC		£ 409.32	Elections 3 of 4		Nov	Elections
100936	15/11/2023	RwG Community Plan Group		£ 120.00	Newsletter donation		Nov	Donation/Charity
100937	15/11/2023	RwG Community Plan Group		£ 150.00	Donation for Bluebells (1000)		Nov	Parks and open spaces
100938	15/11/2023	Sovereign		£ 238.80	Play equipment inspection		Nov	Parks and open spaces
100939	15/11/2023	Reimburse Councillor		£ 13.86	Signage		Nov	Parks and open spaces
100940	15/11/2023	Lally Tree Management		£ -	Tree inspection - see 100948		Nov	Parks and open spaces
100941	15/11/2023	CPRE		£ 36.00	Donation for countryside subscription		Nov	Membership/Subscription
100942	15/11/2023	Reimburse Councillor		£ 18.98	Gate Closer purchase		Nov	Parks and open spaces
100943	15/11/2023	Reimburse Councillor		£ 10.95	Bulbs for planter		Nov	Parks and open spaces
100944	15/11/2023	Reimburse Councillor		£ 12.99	Bulbs for planter		Nov	Parks and open spaces
100945	15/11/2023	RwG Pre-School		£ 187.49	Donation for equipment		Nov	Donation/Charity
100946	15/11/2023	K Schofield (Bowling team)		£ 300.00	Donation towards bowling mat		Nov	Donation/Charity
100947	18/01/2024	PKF (replaces 100921)		£ 252.00	External Audit		Jan	Audit
100948	18/01/2024	Matthew Lally (replaces 100940)		£ 780.00	Tree inspection		Jan	Parks and open spaces
100949	18/01/2024	Reimburse Employee 1		£ 19.98	Printing Charges Nov/Dec and Dec/Jan		Jan	Printing Costs
100950	18/01/2024	BWP Creative		£ 273.60	Website Hosting 01/01/24-31/12/24		Jan	Website/IT
100951	18/01/2024	Reimburse Employee 1		£ 17.50	Stamps and paper		Jan	Admin/Consumable
100952	21/02/2024	RwG Community Hall		£ 500.00	Donation towards new Screen Stand		Feb	Donation/Charity
100953	21/02/2024	Reimburse Employee 1		£ 9.99	Printing contract charges Jan/Feb		Feb	Printing Costs
100954	21/02/2024	Reimburse Employee 1		£ 129.99	McAfee IT Security 2 Year 08-04-24 to 08-04-26		Feb	Website/IT
100955	21/02/2024	SLCC		£ 112.00	Annual Membership for SLCC 2024/25		Feb	Membership/Subscription
100956	21/02/2024	Information Commissioner		£ 40.00	Data Protection		Feb	Website/IT
100957	21/02/2024	WBC		£ 402.36	Wildflowers Summer 2023		Feb	Parks and open spaces
100958	21/02/2024	Holly Oak Tree Services		£ 576.00	Hedge work Glazebrook Village Green		Feb	Parks and open spaces
100959	21/02/2024	Sovereign		£ 459.04	Playground Equipment		Feb	Parks and open spaces
100960	-	-		£ -	Error writing cheque/Void		-	-
100961	21/02/2024	RwG Community Hall		£ 165.00	Hall Hire Oct23-Mar24		Feb	Admin/Consumable
100962	21/02/2024	Rixton with Glazebrook Carnival Comm		£ 1,000.00	Donation towards the Carnival TBC		Feb	Donation/Charity
100963	21/02/2024	Rixton with Glazebrook Parish Council		£ 29,655.69	Transfer to Lloyds Bank TBC		Feb	Transfer to new Bank AC
100964	21/02/2024	Sovereign		£ 1,377.13	Playground Equipment		Feb	Parks and open spaces
100963	21/02/2024	Rixton with Glazebrook Parish Council		£ 29,655.69	Transfer From Barclays		Mar	Transfer to new Bank AC
New Bank Account Lloyds								
000001	20/03/2024	Reimburse Employee1 (Three network		£ 78.93	Jan - Mar payment for Mobile Telephone / Data		Mar	Phone
000002	20/03/2024	Reimburse Employee1 (SKY Broadban		£ 53.25	Jan - Mar payment for Broadband/Internet		Mar	Internet
000003	20/03/2024	Employee 1 Salary		£ 1,230.34	Jan - Feb Salary		Mar	Salary
000004	20/03/2024	HMRC		£ 307.58	Jan - Feb Salary HMRC		Mar	Salary
000005	20/03/2024	Reimburse employee 1		£ 5.49	Printing contract charges Feb/Mar		Mar	Admin/Consumable
000006	20/03/2024	Reimburse Councillor		£ 20.00	Engraving for Chain		Mar	Civic
000007	20/03/2024	Reimburse employee 1		£ 3.00	Stationary		Mar	Admin/Consumable
000008	20/03/2024	Reimburse employee 1		£ 10.00	Stamps		Mar	Admin/Consumable
000009	-	-		£ -	Error writing cheque/Void		-	-
000009	20/03/2024	WBC		£ 11,192.48	Grass Cutting		Mar	Parks and open spaces
		Cashed as at 28/03/24		£ 21,633.90				
		Not cashed as at 28/03/24		£ 13,589.61				
		Total for year		£ 35,223.51				

1	Statement b/f	26794.13	See Statement 31/03/23	
2a	Income 2023/24	24719.00	Precept 10/05/23	
2b	Income 2023/24	485.00	PCC funding 30/06/23	
	Paid 2021/22	0.00		
3a	Paid 2022/23	20.00	2022/23 chq presented Apr 23	
3b	Paid 2023/24	35223.51	See Transactions	
	Not presented 2019/20	0.00		
	Not presented 2020/21	0.00		
	Not presented 2021/22	0.00		
	Not presented 2022/23	0.00		
4	Not presented 2023/24	13589.61	Highlighted	
	Banked April 2020 (not 19/)	0.00		
5	Beyond statement 2023/24	0.00	Highlighted	
	VAT Receipt (2021)	0.00		
2c	VAT Receipt (2023/24)	1480.85		
	Other Income	0.00		
6	Total	31825.08	= 1 + 2a + 2b + 2c - 3a - 3b + 4 + 5 = 6	
	Latest statement Barclays	2377.13	See Statement 28/03/24	
	Latest statement Lloyds	29447.95	See Statement 28/03/24	
	Difference	0.00		