THE RIXTON WITH GLAZEBROOK PARISH COUNCIL MEETING

MINUTES

WEDNESDAY 21st JANUARY 2026, 7.00PM
MEETING HELD AT COMMUNITY HALL, MANCHESTER ROAD, HOLLINS GREEN.

Present

Name	Position
Council Members:	
Julie Eastty	Chair
Liz Clarke	Vice Chair
David McLachlan	Councillor
Julie Givvons	Councillor
Keith Whittam	Councillor
John Silke	Councillor
Anne Oldham	Councillor
Others:	
Nick McCarthy	Clerk to the council
Bethan Roberts	PCSO
Apologies:	
Absent:	

Ref	Agenda item number and Discussion	Action
	Code of Conduct – Declarations of Interest ***Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012*** *Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda, no later than when the item is reached. Declarations are a personal matter for each Member to decide. Whilst officers will advise on the Code and its interpretation, the decision to declare, or not, is the responsibility of the Member based on their circumstances. The Parish Council will take account of Section17 of the Crime and Disorder Act in all their discussions and decisions.* ***For noting:*** *Please ensure the Clerk is formally notified if Parish Councillors are unable to attend meetings, preferably with no less than 48-hours' notice. Failure to attend for six consecutive meetings will lead to de-selection*.	
245	**1 APOLOGIES** Attendance and apologies were detailed as above. Actions – none	
246	**2 DECLARATIONS OF INTEREST** None Actions - none	
247	**13 SPECIAL AGENDA ITEMS** Councillor Vacancy: The parish council received an expression of interest for the Hollins Green councillor vacancy. After an interview, the parish council decided unanimously to co-opt Anne Oldham onto the Parish Council, with immediate effect. Clerk to forward policy documents and to inform WBC Democratic services. Actions – 1 Clerk to send Cllr Oldham relevant Parish Council documents 2 Clerk to inform WBC Democratic Service of Co-Opted councillor.	1 NM 2 NM

248 **248a**	**3 COMMITTEE REPORTS** **A. Warrington Borough Councillors** Rixton with Glazebrook Parish Council has no ward councillors in its cohort. Ward councillors liaise with WBC on issues as reported and required. Ward Cllrs Rob Tynan, Hilary Cooksey and Lawrence Sheridan are invited to attend meetings. **Cllr H Cooksey:** No updates sent. **Cllr L Sheridan:** No updates sent. **Cllr R Tynan:** Potholes at Birch Road reported by Cllr Tynan (15/12/25) and clerk (05/01/26). Work has now been completed. Actions – none	
248b	**B. Police –** A written update on criminal activity report for Nov/Dec and Dec/Jan (with the latest actions and issues during the month) was provided for the meeting from PCSO. Report shown as ***Annex A.*** Noted: Reduction in number of PCSOs planned (Cheshire wide) Cllr Eastty currently photographing/reporting incidents of parking at the Greenery. PCSO has contacted WBC to review. Council agreed future notice of Youth Zone (Culcheth Hub) can be shared on website and notice board (A5 size) Action – none	
248c	**C. Community groups** **Friends of Glazebrook Station: J Silke/J Eastty** Christmas Tree at station decorated with help from pupils from the school. Christmas Carol concert held. Nomination for best kept station award in February. Action – none	
249	**4 MINUTES & MATTERS ARISING** • The minutes of the Parish Council meeting held on *19th November* were shared with the Parish Council. Any errors/omissions were reported to the clerk before the signing of the minutes. The minutes were signed by the Chair for Audit purposes as a true record and will be published on the council website at the end of *January. Cllr Eastty* proposed the minutes to be moved, seconded by *Cllr Clarke*. • No additional matters arising were received for the meeting on *19th November.* Action – none	
250	**5 ACTION PLAN** The Action Plan from the meeting of the*19th November* has been updated and attached as ***Annex B*.** Any matters unresolved will be added to the next action plan, this will be reviewed and updated at the next meeting. Action – none	
251	6 CORRESPONDENCE Items of urgent correspondence have been shared with the Parish Council (*20h November to 21st January)* and dealt with as appropriate. Additional items brought to the attention of the Parish councillors for noting/action, are detailed below. Resident reported flooding concern on section of the public pathway, that runs from Manchester Road to Orchard Brow. Also, stile on the path that runs from Swan Brew (near the track to Mount Pleasant needs repairing as base step unsafe. Cllr Whittam to report to WBC	3 KW

	Road closure invoice received/paid for Remembrance Sunday. Action – 3 Cllr Whittam to report public footpath concerns (flooding and stile) to WBC	
252	7 CHARITABLE DONATIONS / GIFTS AND HOSPITALITY No items of gifts/hospitality were received to the parish council/councillors. No other charitable/donation requests were received by the clerk and parish councillors. Action - none	
253	**8 PROJECT UPDATES** **A.** Recreation Ground – Clerk to contact Holly Oaks Tree Services for outstanding work. **B.** Glamis Wood – *No additional updates* **C.** Parish Council website – *Clerk to maintain website and social media (ongoing). Important events and good news stories to be shared when available. Members of the council and residents are encouraged to follow/like the page -* www.facebook.com/RixtonWithGlazebrookParishCouncil *The Parish Council website is being regularly updated, website below.* https://rixtonwithglazebrook-pc.gov.uk P **Note:** Planning notifications received are shown on the website (from April 2025) **D**. Look of the Parish – *No additional updates* Action – 4 Clerk to contact Holly Oak Trees Services for updates on remaining tree work (Glamis Wood, and Recreation)	4 NM
254	**9 ACCOUNTS FOR PAYMENT** RESOLVED: - That approval be given to the payment of the following:	

Cheque No	Date expenditure incurred	Payee	VAT not recoverable	Amount	Purpose	S137
000095		CANCELLED			CANCELLED	
000096	21/01/2026	Reimburse employee 1		£13.49 £13.49	Printing contract charges Nov/Dec Printing contract charges Dec/Jan	
Online 33	21/01/2026	Lloyds Bank		£ 5.25	Bank Charges Oct/Nov	
Online 34	21/01/2026	Lloyds Bank		£ 6.25	Bank Charges Nov/Dec	
Online 35	21/01/2026	Warrington Borough Council		£ 2,278.62	Grass Cutting 2025	
Online 36	21/01/2026	Warrington Borough Council		£ 259.90	Wildflowers 2025	
Online 37	21/01/2026	Warrington Borough Council		£ 625.51	2nd payment of 4 for 2024 Elections	
Online 38	21/01/2026	BWP Creative Limited		£ 273.60	Website Hosting 2026	
Online 39 Online 40	21/01/2026 21/01/2026	Barrrier2U Limited Cheshire Trees		£ 624.00 £ 180.00	Remembrance Sunday safety barriers Christmas Tree (Cheshire Christmas Trees)	

	Cheques grouped, where possible, to reduce banking charges. Parish Council using electronic banking payments -only to external suppliers. These are agreed and authorised at the monthly meetings – statements are cross checked/authorised for audit purposes. **Other Expenditure updates** • Q3: List of all transactions 01/04/24 to 31/12/25 presented to the Parish Council and demonstrated to match opening/closing bank statements, providing financial assurance of the cashbook as of December 2025 and shown as ***Annex C***. Q4 to be presented Apr 2026 • Chair signed bank statements, to confirm online payments (ad hoc) • Notification received of update to latest profile/users with Lloyds Bank Action – none	
255	**10 AUDIT / BUDGET / FINANCIAL STATEMENTS** **Internal audit** • Internal Audit completed WBC 27th May. • All AGAR documents, including Internal Audit (and supporting statements) published on website. Next review, May 2026. **Actions from Audit** **External audit** • AGAR submissions completed 01/07/2025 and approved by external audit. Documents published on website 17/09/2025. **Budget Allocation** • Q3 2025/26 monitoring presented to councillors, showing a provisional £555 annual overspend. See ***Annex D***, Q4 to be presented April 2026. Signed by Clerk and Chair • Draft Annual 2026/27 budget shared and discussed with councillors Nov25 agreed in principle, subject to final precept confirmation from WBC, Chair's approval and month end transactions. Clerk to revise budget and share with councillors. On confirmation and agreement. Clerk to request 5% increase. • Final Budget for 2026/27 confirmed January 2026 meeting attached as ***Annex F***. Parish council requested 5% (£1,220) increase to meet the annual budget requirement. Precept offer received of £25,940 an increase of £73. • Next annual budget review (2027/28) due Nov 2026, then Jan 2027. • Insurance Policy for 2025/26 agreed, commencing 01/08/2025. Next policy quote expected Jul 2026 **Reserves** • Interim review Earmarked Reserves Jan 2026 – See ***Annex E***. • Full Review due May 2026. **Asset Register** • Full year Review agreed March 2025 – See *Annex C*. • Interim Review July 2025 – see ***Annex E.*** Next Full Year Review - March 2026 **Business Intelligence** • Clerk shared graphs/tables on Charitable Donations (proportions to groups) and budget v spend – see ***Annex F.*** Next update, during Q1 2026/27 (for year end 2025/26). **Risk Assessment Register**	

	• Year-end reviewed and agreed March 2025 - See *Annex D*. Next Review March 2025. **Income** • VAT Claim submitted for £4274.08 (Feb 2024 to Feb 2025) and paid into new a/c. • Next VAT Claim, February 2025, then March 2026 (for final year end) • Precept for 2025/26 paid May 2025. 2026/27 payment due April/May 2026. Clerk confirmed amount received includes 3% increase. Action – none	
256	**11 POLICY UPDATES** • Standing orders reviewed and accepted for 2025/26, next review Apr 2026 • Co-Opt policy document reviewed and accepted April 2025, next review Apr 2026 • Code of Conduct policy reviewed and accepted April 2025, next review Apr 2026 • Financial Regulations policy reviewed and accepted April 2025, next review Apr 2026. • Terms of Reference reviewed and accepted April 2025, Next Review Apr 2026 • Above documents accepted, proposed by Cllr Eastty, seconded by Cllr Silke • Charity status Return to HMRC November/Dec 2025 (completed by 31/01/25) • Clerk updated council with requirement to ensure Publication Scheme updated for 2026 • Clerk updated councillors on boundary review meeting (13th January) and to share link for consultation. • No further policy updates as of *January 2026* **PUBLIC RIGHTS OF WAY (PRoW)** • No other Public Rights of Way updates as of *September 2025.* Action – 5 Clerk to update Publication Scheme for April 2026 and add to list of annual polices. 6 Clerk to send boundary review details to councillors and share consultation link on website/ Facebook.	5 NM 6 NM
257	**12 PLANNING APPLICATIONS** The Council considered the following planning applications which have been shared electronically. Provisional remarks have been made, which are subject to change following further scrutiny: Received from WBC (*October November 20th to January 21st, 2026*) Application No: 2025/01680/FULH, the details of which are below: Application Type: Full Planning (Householder) (Householder Development) Location: Woodend Farm Woodend Lane, Rixton-with-Glazebrook, Warrington, WA3 6EG Proposal: Proposed installation of sliding driveway gate, secondary access gate, pedestrian gate and fence with rendered gate pillars and associated motor and lighting **The Parish Council has no objections to this application, providing it is compliant with current building, agricultural and greenbelt policies.** **ENFORCEMENT** **Raised -** none **Resolved –** • ENF/25/10851: Land NW Manchester Road. Creation of Access. Multiple Reasons. • ENF/16/05829: 270 Glazebrook Lane. Construction made of tyres. Breach identified but not expedient to pursue. Action - 7 Clerk to make any necessary comments to planning team, and any other actions as detailed above. And to ensure website is updated.	7 NM

258	**13 SPECIAL AGENDA ITEMS** See Minute ref 247 Action – none	
259	**14 GENERAL MATTERS** Any general matters discussed, not picked up earlier, are noted below… Cllr Clerk to send pics of potholes on Manchester Road and clerk to report to WBC as new case. Cllr Silke requested details of gully sweeping schedule from WBC, so residents can be informed and vehicles removed. Clerk to contact WBC. Cllr Givvons reported faded white lines at junction of A57/Warburton Bridge Road. Clerk to report to WBC. **The next Annual Parish Meeting will be held at 7:00pm, 15th April 2026** Members of the community are invited to attend. **The next parish council meeting will be held at 7.00pm, 18th February 2026** Parish Councillors can be contacted by email **Councillors and residents are encouraged to use the WBC contact service for issues such as potholes, fly tipping, street lights etc.** https://www.warrington.gov.uk/report-and-apply Action 8 Cllr Clarke to send pothole pics Manchester Road and Clerk to report WBC 9 Clerk to contact WBC for schedule on Road Sweeping 10 Clerk to report faded white lines on Manchester Road/Warburton Bridge to WBC.	8 LC/ NM 9 NM 10 NM

ANNEX A

Rixton with Glazebrook

December 2025 - Monthly Parish Report

Neighbourhood Beat Sergeant PS Ryan Cunliffe
Neighbourhood Beat Officer PC David Reddington
PCSO Bethan Roberts

Anti-Social Behaviour

0 Personal (0), environmental (0), youth issues (0). Personal/ environmental include neighbour, parking/traffic, domestic related

Burglary

0 Dwelling
0 Other

Criminal Damage

0

Vehicle crime

0 Theft of vehicle
0 Theft from vehicle

Other

- Speed enforcement Glazebrook Lane 29 Nov – 17 to 34mph (2@ 33, 1@ 34)
- Speed enforcement Glazebrook Lane 10 Dec – 22 to 34mph (6@ 31, 1@ 33, 1@ 34)
- Operation Sceptre – worked with high schools, businesses, knife sweeps
- Culcheth HS – ASB inputs been delivered
- Rixton with Glazebrook Community Coffee – Joint PCSO surgery held 24 Nov
- Hollins Green Village Shop – Christmas Markets attended
- WBC contacted to consider review of road/signs/markings Glazebrook Lane
- To continue tackling nuisance off-road motorbikes we need the following information – detailed descriptions of the motorbikes and riders, where the motorbikes are kept (lockups, garage locations), names if possible. Please quote 'Operation Scrambler' when you call Cheshire Police on 101 or online via the Report portal on the Cheshire Police website. Information can be given anonymously to Crimestoppers 0800 555 111

Rixton & Woolston PCSO Surgery at St Martins Methodist Church, Gig Lane, Woolston
Face to face drop-in surgeries – 15 Jan 1000 – 1100; 26 Feb 1000 – 1100; 19 Mar 1000 – 1100

Rixton with Glazebrook Community Coffee Morning – PCSO Surgery 26 Jan 1030 – 1130. Dates/times subject to change at short notice due to operational commitments

Rixton with Glazebrook

January 2026 - Monthly Parish Report

Neighbourhood Beat Sergeant PS Ryan Cunliffe
Neighbourhood Beat Officer PC David Reddington
PCSO Bethan Roberts

Anti-Social Behaviour

0 Personal (0), environmental (0), youth issues (0), Personal/ Environmental include neighbour, parking/traffic, domestic related

Burglary

0 Dwelling
0 Other

Criminal Damage

0

Vehicle crime

1 Theft of vehicle
0 Theft from vehicle

Other

- Speed enforcement Glazebrook Lane 10 Dec – 22 to 34mph (6@ 31, 1@ 33, 1@ 34)
- WBC contacted to consider review of road/signs/markings Glazebrook Lane
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Rixton & Woolston PCSO Surgery at St Martins Methodist Church, Gig Lane, Woolston
Face to face drop-in surgeries – 26 Feb 1000 – 1100; 19 Mar 1000 – 1100

Rixton with Glazebrook Community Coffee Morning – PCSO Surgery 26 Jan 1030 – 1130
Dates/times subject to change at short notice due to operational commitments

ANNEX B

THE RIXTON WITH GLAZEBROOK PARISH COUNCIL MEETING

Update on actions from 19.11.25

Minute No	Action	Lead member	Progress/Feedback
379	**OUTSTANDING ACTIONS 2023/24** 10 All -report and evidence blocked gullies to Clerk. Clerk to report to WBC	ALL/RT	Blocked gullies reported and passed to WBC 21/02/24 WBC-HWY-589705883 27/02 "*We have inspected the above case and will now raise an order to complete the necessary work. We will contact you again shortly to confirm when this work will take place".* Clerk escalated to WBC councillors 20/06/24. WBC councillor(s) to progress 19/09/24. Emailed WBC councillors 21/11/24**.** Cllr Sheridan reported to WBC March 2025. Clerk forwarded details to Cllr Tynan 18/09/25. **07/10/2025 Your case reference is WBC-HWY-753611733**
023	**OUTSTANDING ACTIONS 2024/25** 3 Clerk to contact WBC on re-siting missing litter bin on Manchester Rd (opp. Village Shop)	NM	Clerk reported bin request to WBC 16/05/24 WBC-STSV-615006499. 10/06/24 "This will be resolved when we receive replacement litter bins". 13/06/24 "The work has been added to our schedule. we have no bins in stock at the moment once we have the bins in this will be fitted and put in place". NM contacted WBC 190/9/24 WBC-GEQ-648328889 to chase original request. 24/09 update Your case reference is WBC-GEQ-648331394. Emailed WBC councillors 21/11/24. Clerk contacted WBC 17/04/25 WBC-GEQ-706840878. **New case reference is WBC-STSV-708643357 "Apologies for the delay a replacement litter bin will be installed ASAP" 24/04/25**
039	10 Cllr Silke to inspect and repair/make safe playground equipment that has been chewed.	JS	Cllr Silke has smoothed edges of apparatus, waiting for inspection and paintwork, completed additional sanding – **painting to be completed Dec/Jan - update for next meeting**
045	28 Clerk to enquire on costs of replacement trees	NM/JE	Clerk contacted service provider for recommendation 20/06/24. Review TPO with PC in July. Clerk to contact suppliers for quotes (Lanes, Cadishead – 09/10/24). Black Poplar tree is not commonly available. Clerk requested alternatives 17/10/24, and 18/11/24. Cllr Eastty obtained quote for Oak Tree £309 from Lanes, all agreed planting charge of £100. Agreement made, waiting for delivery. **Cllr Eastty to chase Nov/Dec/Jan**

088	2 Clerk to report flooding/blocked drain (?) at Birch Road/Orchard Brow	NM/RT	Clerk reported flooding to WBC WBC-HWY-655378084 17/10/24. 22/10 "*We have inspected the above case and will now raise an order to complete the necessary work*.**"** Chased WBC 17/04/25 WBC-GEQ-706847289. New case reference is WBC-HWY-708645195. Clerk forwarded details to Cllr Tynan 18/09/25. **07/10/25 Your case reference is WBC-HWY-753613086.**
102	10 Cllr Sheridan requested to pursue lighting concern on Elm Road/3 Ash Road. 11 Clerk to report kerbstone issue with WBC (Manchester Rd/St Helens Close, near Community Centre)	NM NM/LS	Update provided by Cllr Sheridan**,** to continue to pursue (March 2025). Clerk Contacted Torus 19/06/25. Clerk emailed Torus 18/09/25. 19/09/25 "email has been sent to Assets Team to be looked into". **22/09/25 "We have informed our Trees department, and they will be carrying out an inspection of the trees outside the property. Once the inspection has been completed, we will update you with the outcome".** Clerk reported to WBC 21/11/24 WBC-HWY-664098253. Update 22/11 We have inspected the above case and will now raise an order to complete the necessary work. Reported by Cllr Sheridan March 2025**.** Clerk contacted WBC 19/06/25 WBC-GEQ-724421702. 23/06/25 I have forwarded your email onto highways requesting an update. We will update you once we receive a response. Clerk requested update from Cllr Sheridan 18/09/25. **22/09/25 "requested the lowering of curb last year and was told at the time it wasn't in the budget and would be looked at again after the financial year which has now been and gone. Requested again for the curb to be lowered, highlighting the fact there was a promise to look at this again"**
144	5 Cllr Silke to inspect and repair playground railings.	JS	Cllr Silke to inspect and repair, provide **update for next meeting in Jan.**
174	7 Clerk to contact WBC to report incomplete highways work on Manchester Road (Glamis Wood)	NM/RT	Reported to WBC 23/05/25. WBC-HWY-717139937. 02/06/25 We have inspected the above case and will now raise an order to complete the necessary work. We will contact you again shortly to confirm when this work will take place. Please be advised that the work has now been completed. Clerk contacted WBC 19/06/25 WBC-HWY-724423715. 26/06/25 Your report has now been reviewed, and I would inform you that the defect has already been identified from a previous inspection/enquiry and that works have already been programmed to repair the defect in question. Clerk forwarded details to Cllr Tynan 18/09/25. 07/10/2025 Your case reference is WBC-HWY-753622910. No work planned for WBC (remove action)

	8 Clerk to contact Torus Hsg. to report damaged wooden fence rail. 12 Clerk to send information on Black Swan/double yellow lines request (Feb 2024) to Cllr Tyann	NM RT	Reported to Torus 23/05/25. Clerk emailed Torus 18/09/25. **19/09/25 "email has been sent to Assets Team to be looked into"** Info sent to Cllr Tynan. Forwarded details to Cllr Tynan 18/09/25. **07/10/2025 Your case reference is WBC-TCM-753624376**
199	6 Clerk to migrate email correspondence to gov.uk address prior to 01/04/26 and to liaise with website provider for new email usage/access and 2FA	NM	**Clerk to update email address before 01/04/2026 and 2FA**
208	1 Clerk to contact WBC with request for details on Traffic Management waiting times, notice	NM	Clerk contacted WBC 24/07/25 and 10/09/25. WBC responded 10/09 "waiting for info from client". Emailed again 16/10/25. No Response from WBC (remove action)
216	9 Clerk to contact WBC to report concern on customer parking of the Greenery (Glazebrook Lane) and the impact on residents 10 Clerk to contact WBC to report wire exposed lighting columns on Birch Road	NM NM	**Clerk contacted WBC 18/09/25 WBC-TCM-750312126** Clerk contacted WBC 18/09/25 WBC-STLT-750344289 and WBC-STLT-750345640. Contacted WBC 16/10/25 WBC-GEQ-757609128. 20/10/25 *"I have requested further updates from the Street Lighting team and will come back to you in due course."* **Forwarded to Cllr Tynan 20/11/25. Columns not electrical.**
229	4 Clerk/Cllrs to continue to share vacancy notice	ALL	Clerk advertised on website and WhatsApp group. To send to Village Shop/Greenery
230	7 Cllr Eastty to source Christmas Tree for Village Green at Glazebrook and Cllr McLachlan to inform of resource used for erection/wiring.	JE	Cllr Eastty to procure 12ft Tree for Glazebrook Village Green and liaise with Hamilton Davies Trust for fencing/lighting.
	ACTIONS to be completed from 19/11/25 meeting		
233	1 Clerk to post Woolston Hub consultation details on Web/Socials and send response.	NM	Response completed 20/11/25. Published on Facebook and Website
236	2 Clerk to report flooding/drain concern Manchester Road (Houses 478-482) to WBC 3 Clerk to report damaged road sign at Moss Side Lane to WBC	NM NM	Clerk reported to WBC 20/10/25 WBC-HWY-758833757. **WBC Reply "Highways inspector has visited site and unable to find any defect at the time of inspection"** **Clerk reported sign 06/11/25. WBC-TCM-763138945**
242	4 Clerk to make any necessary comments to planning team as detailed above	NM	Clerk updated WBC any planning portal comments as required. To ensure website is updated. Completed 16/10/2025
243	5 Clerk to report damaged field (due to heavy plant) to school and WBC 6 Clerk to contact Community Hall and Catering for 2026 Chair's Celebration event	NM NM	**Clerk emailed school and WBC 20/11/25. School stated issues should be directed to UU.** Clerk emailed Community Hall and Caterers 20/11/25, booked in for 19th April

ANNEX C

Cheque	Date expenditure incurred	Payee	VAT not recoverat	Amount	Purpose
000067	15/01/2025	J Eastty		£ 216.00	Christmas Tree (Cheshire Christmas Trees) 2024/25
000077	19/03/2025	RwG Community Plan Group		£ 61.60	Funding for Litter Picking group (vests) 2024/25
Online9	16/04/2025	CHALC		£ 634.53	Affiliation fees 2025-26
000078	16/04/2025	Reimburse employee 1		£ 11.99	Printing contract charges Mar/Apr
000079	16/04/2025	RwG Preschool		£ 250.00	Donation towards decoration costs
Online10	22/04/2025	Lloyds Bank		£ 4.75	Monthly Bank Charges Feb/Mar
Online11	19/05/2025	Lloyds Bank		£ 6.75	Monthly Bank Charges Mar/Apr
Online12	21/05/2025	RwG Community Hall		£ 126.00	Hall Hire 11th May
Online13	21/05/2025	Festival of Food		£ 975.00	Celebration Event 11th May
000080	21/05/2025	Reimburse employee 1		£ 11.99	Printing contract charges Apr/May
	21/05/2025	Reimburse employee 1		£ 5.00	Paper
	21/05/2025	Reimburse employee 1		£ 3.99	Plastic wallets for folder/Audit
Online14	21/05/2025	RwG Community Plan Group		£ 120.00	Newsletter Printing Costs (Summer 2025)
000081	21/05/2025	Reimburse Councillor		£ 31.45	Plants and compost (Taylors Plants)
Online15	18/06/2025	Lloyds Bank		£ 4.75	Bank Charges Apr/May
Online16	18/06/2025	Avanti Signs Limited		£ 75.70	Signs for playground
000082	18/06/2025	Reimburse employee 1		£ 13.49	Printing contract charges May/May
	18/06/2025	Reimburse Employee1 (Three netwo		£ 87.81	Apr-Jun payment for Mobile Telephone / Data
	18/06/2025	Reimburse Employee1 (SKY Broadba		£ 84.75	Apr - Jun payment for Broadband/Internet
000083	18/06/2025	Reimburse Employee1		£ 1,509.89	Apr - Jun Salary
Online17	18/06/2025	HMRC		£ 377.47	Apr - Jun Salary
	18/06/2025	HMRC		£ 95.61	Apr - Jun Salary (Plus new NI payment)
000084	18/06/2025	Chair's allowance		£ 400.00	Chair's allowance
000085	23/07/2025	Reimburse employee 1		£ 13.49	Printing contract charges Jun/Jul
Online 18	23/07/2025	Zurich		£ 1,366.41	Insurance 01/08/2025 - 31/07/2026
Online 19	23/07/2025	RwG Community Plan Group		£ 300.00	Donation towards defibrillator
000086	23/07/2025	RwG Preschool		£ 250.00	Donation towards new sign
Online 20	21/07/2025	Lloyds Bank		£ 5.75	Bank Charges May/Jun
Online 21	17/09/2025	Lloyds Bank		£ 5.75	Bank Charges Jun/Jul
Online 22	17/09/2025	Lloyds Bank		£ 5.25	Bank Charges Jul/Aug
000087	17/09/2025	Reimburse employee 1		£ 13.49	Printing contract charges Jul/Aug
	17/09/2025	Reimburse employee 1		£ 6.49	Printing contract charges Aug/Sep
000088	17/09/2025	Reimburse Employee1 (Three netwo		£ 87.81	Jul - Sep payment for Mobile Telephone / Data
	17/09/2025	Reimburse Employee1 (SKY Broadba		£ 84.75	Jul - Sep payment for Broadband/Internet
000089	17/09/2025	Employee 1 Salary		£ 1,606.66	Jul - Sep Salary (+ Annual increase)
Online 23	17/09/2025	HMRC		£ 401.66	Jul - Sep Salary (Plus arrears Apr to Sep)
	17/09/2025	HMRC		£ 113.75	Jul - Sep Salary (new NI payment plus Arrears Apr-Sep)
Online 24	17/09/2025	Warrington Borough Council		£ 474.00	Internal Audit
Online 25	17/09/2025	PKF Littlejohn		£ 252.00	External Audit
Online 26	10/10/2025	Lloyds Bank		£ 4.75	Bank Charges Aug/Sep
Online 27	15/10/2025	RwG Community Hall		£ 157.50	Hall Hire (Apr to Sep) 5 x £31.50
000090	15/10/2025	Reimburse employee 1		£ 6.49	Printing contract charges Sep/Oct
	15/10/2025	Reimburse employee 1		£ 5.00	Paper
Online 28	15/10/2025	RwG Community Plan Group		£ 140.00	Bluebells
Online 29	15/10/2025	RwG Community Plan Group		£ 120.00	Newsletter Printing Costs (Winter 2025)
000091	15/10/2025	Royal British Legion Poppy Appeal		£ 50.00	Donation for memorial wreath
Online 30	15/10/2025	Barrier2U Limited		£ 84.00	Initial cost for road closure assessment for Remembra
000092	19/11/2025	Reimburse employee 1		£ 104.99	Microsoft 20/10/2025
	19/11/2025	Reimburse employee 1		£ 6.49	Printing contract charges Oct/Nov
	19/11/2025	Reimburse employee 1		£ 719.10	New Laptop (Currys)
000093	19/11/2025	Reimburse Employee1 (Three netwo		£ 87.81	Oct - Dec payment for Mobile Telephone / Data
	19/11/2025	Reimburse Employee1 (SKY Broadba		£ 84.75	Oct - Dec payment for Broadband/Internet
000094	19/11/2025	Employee 1 Salary		£ 1,558.27	Oct- Dec Salary
Online 31	19/11/2025	HMRC		£ 389.57	Oct - Dec Salary
	19/11/2025	HMRC		£ 104.68	Oct - Dec Salary (new NI payment)
Online 32	19/11/2025	Lloyds Bank		£ 5.75	Bank Charges Sep/Oct
Online 33	21/01/2026	Lloyds Bank		£ 5.25	Bank Charges Oct/Nov
000096	21/01/2026	Reimburse employee 1		£ 13.49	Printing contract charges Nov/Dec
	21/01/2026	Reimburse employee 1		£ 13.49	Printing contract charges Dec/Jan
Online 34	21/01/2026	Lloyds Bank		£ 6.25	Bank Charges Nov/Dec
Online 35	21/01/2026	Warrington Borough Council		£ 2,278.62	Grass Cutting 2025
Online 36	21/01/2026	Warrington Borough Council		£ 259.90	Wild Flowers 2025
Online 37	21/01/2026	Warrington Borough Council		£ 625.51	2nd payment of 4 for 2024 Elections
Online 38	21/01/2026	BWP Creative Limited		£ 273.60	Website Hosting 2026
Online 39	21/01/2026	Barrrier2U Limited		£ 624.00	Remembrance Sunday safety barriers
Online 40	21/01/2026	Cheshire Trees		£ 180.00	Christmas Tree (Cheshire Christmas Trees)

		Beyond Bank Statement	£ 4,274.86	
		Not cashed as at 31/03	£ -	x
			£ 18,005.04	
		Previous Year (banked this year)	£ -	
	1	Statement b/f	15337.27	See Statement 31/03/25
	2	Income 2025/26	25867.00	Precept 01/04/204
	3	Paid 2025/26	18005.04	See Transactions
	4	Not presented 2025/26	0.00	Highlighted
	5	Beyond statement	4274.86	Highlighted
		Other Income	0.00	
	6	Total	27474.09	= 1 + 2 - 3 + 4 + 5 = 6
		Latest statement	27474.09	See Statement 31/12/25
		Difference	0.00	

ANNEX D

RIXTON WITH GLAZEBROOK PARISH COUNCIL

BUDGET 2025/26 Q3

Estimated Income not known

Precept £ 24,620 2019/20
Precept £ 24,587 2020/21
Precept £ 24,388 2021/22
Precept £ 24,818 2022/23
Precept £ 24,719 2023/24
Precept £ 24,884 2024/25
Precept £ 25,867 2025/26

£	-	Low Risk
£	-	Medium Risk
£	-	High Risk

Q2 Forecast Spending Risk
Will Spend
Might Spend
Might not spend

Estimated Expenditure	**ACTUAL 2022/23**	**ACTUAL 2023/24**	**Actual 2024/25**	**BUDGET 2025/26**	Actual **Q1 Apr-Jun**	Actual **Q2 Jul-Sep**	Forecast **Q3 Oct-Dec**	Forecast *Q4 Jan-Mar*	***Estimated TOTAL 2025/26***	**Var. 2025/26**	**Explanaiton of variance**
Employee Expenses											
Salary	**5,456**	**6,152**	**7,025**	**7,500**	**1,983**	**2,122**	**2,052**	*2,052*	***8,209***	*-709*	*Annual Local government pay awards, performance reward and new NI employer contributio*
IT Expenses											
Printer/Computer/Ink/Hardware	**68**	**99**	**99**	**1,600**	**36**	**28**	**615**	*1,494*	***2,173***	*-573*	*Underspend as includes budget provision for future replacement of hardware*
Telephone/Broadband	**476**	**528**	**644**	**665**	**173**	**173**	**173**	*173*	***692***	*-27*	*Inc in costs on phone/broadband contract*
Software/web site/ICO/Security	**1,105**	**398**	**407**	**540**	**0**	**0**	**87**	*453*	***540***	*0*	
Parish Council expenses											
Civic Sunday	**779**	**700**	**1,122**	**1,100**	**1,101**	**0**	**0**	*0*	***1,101***	*-1*	
Chairman's Allowance	**400**	**400**	**400**	**420**	**400**	**0**	**0**	*0*	***400***	*20*	*Paid £400 to review next year/budget (Nov 2025)*
Training & expenses	**0**	**0**	**0**	**35**	**0**			*35*	***35***	*0*	
Donations	**11,176**	**1,787**	**61**	**1,647**	**250**	**550**	**0**	*597*	***1,397***	*250*	*Blubells, newsletter, CPRE, poppy wreath on other budgets*
Memorial Service / Wreath	**53**	**50**	**50**	**1,000**	**0**	**0**	**120**	*520*	***640***	*360*	*Underspend on cost of barriers for Remembrance Sunday*
Summer Carnival	**1,000**	**1,000**	**1,000**	**1,000**	**0**	**0**	**0**	*1,000*	***1,000***	*0*	
Elections	**409**	**409**	**1,036**	**425**	**0**	**0**	**0**	*425*	***425***	*0*	*To be paid Oct, 2 of 4*
Councillors expenses	**0**	**0**	**0**	**0**	**0**	**0**	**0**	*0*	***0***	*0*	
Other Expenses											
Hire of Hall	**293**	**326**	**315**	**365**	**0**	**0**	**158**	*158*	***316***	*49*	*Slight under spend*
Subscriptions	**741**	**771**	**804**	**790**	**635**	**0**	**0**	*119*	***754***	*36*	*CPRE not renewed*
Newsletter - Hand delivered / In the Know	**240**	**240**	**240**	**250**	**120**	**0**	**120**	*0*	***240***	*10*	*Slight under spend*
Audit	**550**	**585**	**605**	**625**	**0**	**605**	**0**	*0*	***605***	*20*	*Slight under spend*
Insurance	**1,079**	**1,187**	**1,271**	**1,335**	**0**	**1,296**	**0**	*0*	***1,296***	*39*	*Slight under spend*
Stamps/Stationery	**44**	**57**	**123**	**75**	**4**	**0**	**0**	*31*	***35***	*40*	*Slight under spend*
Chairman's Chain of Office Repair & Maintenance	**21**	**20**	**0**	**30**	**0**	**0**	**0**	*30*	***30***	*0*	*Chain to be engraved 2025/26*
Bank Charges (new budget item)	**0**	**0**	**6**	**0**	**16**	**17**	**11**	*25*	***69***	*-69*	*Bank Charges, new from 2025*
Maintance and look of area											
Maintenance of Village Green -grass cutting and maintenance	**0**	**9,327**	**3,444**	**5,380**	**0**	**0**	**0**	*5,380*	***5,380***	*0*	
Glazebrook Village Green and Trees	**0**	**780**	**2,560**	**1,000**	**0**	**0**	**0**	*1,000*	***1,000***	*0*	
Glazebrook Village Green Xmas Tree				**250**	**0**	**0**	**0**	*250*	***250***	*0*	
Other Tree Maintenance	**0**	**350**	**0**	**1,250**	**0**	**0**	**0**	*1,250*	***1,250***	*0*	
Bench maintenance or new?	**0**	**0**	**1,903**	**100**	**0**	**0**	**0**	*100*	***100***	*0*	
Maintenance of bus shelters	**0**	**0**	**0**	**200**	**0**	**0**	**0**	*200*	***200***	*0*	
Street Furniture maintenance	**0**	**0**	**45**	**200**	**0**	**0**	**0**	*200*	***200***	*0*	
Notice Boards	**0**	**12**	**0**	**90**	**0**	**0**	**0**	*90*	***90***	*0*	
Play Equipment maintenance + new equipment	**722**	**5,896**	**1,540**	**1,095**	**63**	**0**	**0**	*1,032*	***1,095***	*0*	
Cenotaph	**6**	**0**	**0**	**50**	**0**	**0**	**0**	*50*	***50***	*0*	
Flower Beds	**229**	**87**	**257**	**75**	**31**	**0**	**0**	*44*	***75***	*0*	
Street Lighting - The Weint and Access to Recreation Ground	**0**	**0**	**0**	**0**	**0**	**0**	**0**	*0*	***0***	*0*	
Glamis Wood	**150**	**150**	**150**	**1,430**	**0**	**0**	**140**	*1,290*	***1,430***	*0*	
Project Works of improvements to highway verges M'ter Rd Glazebrook Lane	**12**	**335**	**0**	**345**	**0**	**0**	**0**	*345*	***345***	*0*	
Look of the Borough Projects	**0**	**0**	**0**	**0**	**0**	**0**	**0**	*0*	***0***	*0*	
Transfer of monies from Business Account for Community Projects	**0**	**0**	**0**	***-5,000***	**0**	**0**	**0**	*-5,000*	***-5,000***		
HS2	**0**	**0**	**0**	***0***	**0**	**0**	**0**	*0*	***0***	*0*	
Expenses relating to footpath works	**0**	**0**	**5,000**	***0***	**0**	**0**	**0**	*0*	***0***	*0*	
	25009	**31646**	**30107**	**25867**	**4812**	**4791**	**3476**	***13343***	***26422***	***-555***	
VAT prev year			2096		**0**	**0**		50	**50**	50	£50 VAT for Mach 2024 to be calimed 2025/26
VAT	**599**	1481	2177		**19**	**196**	**154**	**0**	**369**	19	
VAT (Reclaim)	-599	-1481	**-4274**						**-69**	-69	
Insurance return	0	0	0						*0*		
Carnival Cheque (returned 2020)	0	0	0						*0*		
Other Funding	0	0	0						*0*		
Precept	-24818	-24719	-24884	-25867					*-25867*		
Balance (- = underspend)	**191**	**6927**	**5222**	**0**	**4831**	**4987**	**3630**	**13393**	**905**	**-555**	

Signed Chair Cll J Eastty
Signed Clerk and Financial Officer N McCarthy
Dated 21st January 2026
Next Review - Q4 March 2026 (April meeting 2026)

ANNEX E

Earmarked Reserves - Interim Review Q3 January 2025

Next review due May 2025

Bank Statements as at 30/04/2025								
Active Saver	£ 54,279.96							
Treasures A/C (Lloyds)	£ 40,348.99							
Community A/C (Barlcays)	£ -							
		£ 94,628.95			£ 40,348.99			
Current Cheques not presented	£ -							
os CHQ 2019/20	£ -							
Estimated Q4 Expenditure Med	£ -							
Estimated Q4 Expenditure High	£ -							
		£ -						
Estimated Balance Y/E			£ 94,628.95					
Earmarked Reserves		2020/21	**2021/22**	**2022/23**	**2023/24**	**2024/25**	**2025/26***	
Road Calming		£ 30,000.00	*£ 30,000.00*	*£ -*	*£ -*	*£ -*	*£ -*	
Community Projects		£ 10,000.00	*£ 10,000.00*	*£ 30,274.79*	*£ 30,787.06*	*£ 31,779.96*	*£ 31,779.96*	
Bus Shelters		£ 7,500.00	*£ 7,500.00*	*£ 7,500.00*	*£ 7,500.00*	*£ 7,500.00*	*£ 7,500.00*	
Street Furniture		£ 5,000.00	*£ 5,000.00*	*£ 5,000.00*	*£ 5,000.00*	*£ 5,000.00*	*£ 5,000.00*	**Active Saver**
Tree Maintenance		£ 10,000.00	*£ 10,000.00*	*£ 10,000.00*	*£ 10,000.00*	*£ 10,000.00*	*£ 10,000.00*	£ 54,279.96
Community Centre Refurb		£ 15,000.00	*£ -*	*£ -*	*£ -*	*£ -*	*£ -*	**Community**
General Reserve (DAY TO DAY)		£ 17,641.00	*£ 16,183.13*	*£ 29,907.08*	*£ 34,738.28*	*£ 14,024.67*	*£ 15,337.27*	£ 14,024.67
		£ 95,141.00	*£ 78,683.13*	*£ 82,681.87*	*£ 88,025.34*	*£ 68,304.63*	*£ 69,617.23*	
Change year on year			-£ 16,457.87	£ 3,998.74	£ 5,343.47	-£ 19,720.71	£ 1,312.60	
							* tbc	

ANNEX F

RIXTON WITH GLAZEBROOK PARISH COUNCIL

DRAFT BUDGET 2026/27 — **Prepared 21/01/26, to be agreed Jan 26**

Estimated Income not known

Precept £ 24,620 2019/20
Precept £ 24,587 2020/21
Precept £ 24,388 2021/22
Precept £ 24,818 2022/23
Precept £ 24,719 2023/24
Precept £ 24,884 2024/25
Precept £ 25,867 2025/26 (Includes 3%)
Est Precept £ 25,940 2026/27 (confirmed 02/12/25).
PC to requested 5% increase tbc

Estimated Expenditure	ACTUAL 2019/20	ACTUAL 2020/21	ACTUAL 2021/22	ACTUAL 2022/23	ACTUAL 2023/24	Actual 2024/25	BUDGET 2025/26	Estimate spend 2025/26 (Inc Low/Med Risk exp)	Estimate VARIANCE 2025/26	Possible DRAFT BUDGET 2026/27	£ Variance Budget/Budget	Comments on change to budget form previous year
Employee Expenses												
Salary	4,219	3,952	5,281	5,456	6,152	7,025	7,500	8,209	-709	8,450	-950	Increase allow for 3% pay award 2026/27 (plus additional employer NI contributions)
IT Expenses												
Printer/Computer/Ink/Hardware	809	31	90	68	99	99	1,600	2,173	-573	250	1,350	Every 5 years replace hardware (5 x 300 = £1500) New PC bought Nov25
Telephone/Broadband	300	329	450	476	528	644	665	692	-27	725	-60	Increase to match actual + 5% inflation
Software/web site/ICO/Security	333	172	436	1,105	398	407	540	540	0	670	-130	Increase for 5% inflation, review again 2024/25 (gov.uk address renewed every 2 years)
Parish Council expenses												
Civic Sunday	804	0	0	779	700	1,122	1,100	1,101	-1	1,100	0	Keep as previous
Chairman's Allowance	400	400	400	400	400	400	420	400	20	420	0	Increase for 5% inflation
Training & expenses	29	102	80	0	0	0	35	35	0	35	0	Keep as previous
Donations	2,721	290	25,808	11,176	1,787	61	1,647	1,397	250	1,560	87	Reduce as lower costs
Memorial Service / Wreath		0	30	53	50	50	1,000	640	360	1,000	0	Keep as previous
Summer Carnival	1,000	0	1,000	1,000	1,000	1,000	1,000	1,000	0	1,000	0	Keep as previous
Elections	0	0	410	409	409	1,036	425	425	0	425	0	Keep as previous
Councillors expenses	0	0	0	0	0	0	0	0	0	0	0	Reduce as no costs
Other Expenses												
Hire of Hall		0	210	293	326	315	365	316	49	365	0	Keep as previous
Subscriptions	510	682	730	741	771	804	790	754	36	770	20	Decrease to match actual + 5% inflation
Newsletter - Hand delivered / In the Know	820	74	175	240	240	240	250	240	10	250	0	Keep as previous
Audit	580	712	550	550	585	605	625	605	20	635	-10	Increase to match actual + 5% inflation
Insurance	806	921	1,046	1,079	1,187	1,271	1,335	1,296	39	1,360	-25	Increase to match actual + 5% inflation
Stamps/Stationery	44	34	118	44	57	123	75	35	40	75	0	Keep as previous
Chairman's Chain of Office Repair & Maintenance	60	0	0	21	20	0	30	30	0	30	0	Keep as previous
Bank Charges						6	0	69	-69	70	-70	New cost
Maintance and look of area												
Maintenance of Village Green -grass cutting and maintenance	6	0	0	0	9,327	3,444	5,380	5,380	0	3,000	2,380	Increase in line with WBC SLA cost for 2023/24, agreed additional tree works, 3 new tree
Glazebrook Village Green		0	0	0	780	2,560	1,000	1,000	0	870	130	New tree, plus maintenance
Glazebrook Village Green Xmas Tree		0	0	0	0	0	250	250	0	250	0	Tree and decorations
Ad Hoc Tree Maintenance	1,822	280	450	0	350	0	1,250	1,250	0	1,250	0	Keep as previous
Bench maintenance or new?		0	0	0	0	1,903	100	100	0	100	0	Keep as previous
Maintenance of bus shelters	200	0	670	0	0	0	200	200	0	200	0	Keep as previous
Street Furniture maintenance		0	0	0	0	45	200	200	0	200	0	Keep as previous
Notice Boards	508	0	0	0	12	0	90	90	0	90	0	Keep as previous
Play Equipment maintenance + new equipment		306	110	722	5,896	1,540	1,095	1,095	0	1,095	0	Ad hoc repairs
Cenotaph		0	2,470	6	0	0	50	50	0	50	0	Keep as previous
Flower Beds		0	0	229	87	257	75	75	0	75	0	Keep as previous
Street Lighting - The Weint and Access to Recreation Ground	1,041	0	0	0	0	0	0	0	0	0	0	Keep as previous
Glamis Wood	81	1,539	890	150	150	150	1,430	1,430	0	430	1,000	Agreed tree work programmed for 2025/26
Project Works of improvements to highway verges M'ter Rd Glazebrook Lane (inc Wild Flowers)		0	0	12	335	0	345	345	0	360	-15	As previous actuals plus 5% inflation
Look of the Borough Projects	0	0	0	0	0	0	0	0	0	0	0	Keep as previous
Transfer of monies from Business Account for Community Projects	0	0	0	0	0	0	-5,000	-5,000	0	0	-5,000	Money to fund tree works programme (prev year) if required
HS2		0	0	0	0	0	0	0	0	0	0	Keep as previous
Expenses relating to footpath works		0	0	0	0	5,000	0	0	0	0	0	Keep as previous
	17093	9824	41404	25009	31646	30107	25867	26422	-555	27160	-1293	
VAT Rev Year						2096				-1220		Money from Barclays account to fund shortfall in budget, if WBC do not allow 5% increas
VAT	888	660	1183	599	1481	2177						
VAT (Reclaim)	-888	-660	-1183	-599	-1481	-4274						
Insurance return	0	0	-570	0	0	0						
Carnival Cheque (returned 2020)			-1000	0	0	0						
Precept	-24620	-24587	-24388	-24818	-24719	-24884	-25867	-25867		-27160		*Requested Precept (+ 5%)*
Balance (- = underspend)	-7527	-14763	15446	191	6927	5222	0	555		-1220		*Difference in Precent and Requested Precept*
Signed Chairman Cll J Eastty										-25940		*WBC budget 02/12/25 for precept*
Signed Clerk and Financial Officer N McCarthy												
Dated Jan 2026												