`

THE RIXTON WITH GLAZEBROOK PARISH COUNCIL MEETING

MINUTES

WEDNESDAY 15th APRIL 2026, 7.00PM
MEETING HELD AT COMMUNITY HALL, MANCHESTER ROAD, HOLLINS GREEN.

Present

Name	Position
Council Members:	
Julie Eastty	Chair
Liz Clarke	Vice Chair
David McLachlan	Councillor
Julie Givvons	Councillor
John Silke	Councillor
Anne Oldham	Councillor
Keith Whittam	Councillor
Others:	
Nick McCarthy	Clerk to the council
Rob Tynan	Ward Councillor Rixton and Woolston
Apologies:	
Absent:	

Ref	Agenda item number and Discussion	Action
	Code of Conduct – Declarations of Interest ***Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012*** *Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda, no later than when the item is reached. Declarations are a personal matter for each Member to decide. Whilst officers will advise on the Code and its interpretation, the decision to declare, or not, is the responsibility of the Member based on their circumstances. The Parish Council will take account of Section17 of the Crime and Disorder Act in all their discussions and decisions.* ***For noting:*** *Please ensure the Clerk is formally notified if Parish Councillors are unable to attend meetings, preferably with no less than 48-hours' notice. Failure to attend for six consecutive meetings will lead to de-selection*.	
289	**1 APOLOGIES** Attendance and apologies were detailed as above. Actions – none	
290	**2 DECLARATIONS OF INTEREST** None Actions - none	
291 **291a**	**3 COMMITTEE REPORTS** **A. Warrington Borough Councillors** Ward councillors liaise with Warrington Borough Council (WBC) and the Parish Council (PC) on issues as reported and required. Ward Councillors are invited to attend meetings. **Cllr H Cooksey:** No updates sent. **Cllr L Sheridan:** No updates sent.	

	Cllr R Tynan: Correspondence shared on Glazebrook Lane speeding, layby cameras for fly tipping concern, and traffic/speeding on School Lane due to A57 roadworks. Actions – none	
291b	**B. Police –** A written update on criminal activity report for March (with latest actions and issues during the month) was provided for the meeting from PCSO. Report shown as ***Annex A.*** Retiring PCSO Bethan Roberts thanked the clerk and parish council for their support and help across the years. Action – none	
291c	**C. Community groups** **Community Hall (AGM) 6th April. L Clarke/J Givvons** Provided update on annual meeting. **Friends of Glazebrook Station: J Silke/J Eastty** Get together day planned for weekend 18th/19th April. Action – none	
292	**4 MINUTES & MATTERS ARISING** • The minutes of the Parish Council meeting held on *18th March* were shared with the Parish Council. Any errors/omissions were reported to the clerk before the signing of the minutes. The minutes were signed by the Chair for Audit purposes as a true record and will be published on the council website at the end of *January.* ***Cllr Eastty* proposed the minutes to be moved, seconded by *Cllr Clarke*.** • No additional matters arising were received for the meeting on *18th March.* Action – none	
293	**5 ACTION PLAN** The Action Plan from the meeting of the *18th March* has been updated and attached as ***Annex B*.** Any matters unresolved will be added to the next action plan, this will be reviewed and updated at the next meeting. Action – none	
294	**6 CORRESPONDENCE** Items of urgent correspondence have been shared with the Parish Council (*18th March to 15th April)* and dealt with as appropriate. Additional items brought to the attention of the Parish Councillors for noting/action, are detailed below. Cllr Whittam informed PC of discussion with BAS NW on School Lane, and potential breach of planning conditions. No action to be taken at present. **Noted.** Parish Council Celebration event. New caterers sourced due to last minute unavailability of original booking. Community Hall agreed to assist in setting out of tables. **Noted.** Resident passed on request for Parish Council support for layby cameras for fly tipping. PC supportive if correct and appropriate channels are used. **Noted.** Peel Holdings passed on information on number of unpaid toll charges. **Noted** Road sign on Glazebrook Lane has been damaged due to traffic collision. Sign has been removed. Clerk to contact WBC to chase up replacement.	1 NM

Concern raised at Annual Parish Meeting (15th April 2026) from residents, and reported from Cllr Eastty, relating to speeding issue on Glazebrook Lane. Action Plan updated and to be published in May 2026 (see Reference numbers 216 and 288) with current and future actions.

Informed that there will be no Carnival this year, due to reduction on committee members. Any volunteers would be welcomed. **Noted**

Clerk to attend HMRC Webinar on 16th April. **Noted**

Action –
1 Clerk to report missing road sign on Glazebrook Lane to WBC. In addition, update May 2026 action plan on wider traffic concern (ref 216 and 288)

295 **7 CHARITABLE DONATIONS / GIFTS AND HOSPITALITY**

No items of gifts/hospitality were received to the parish council/councillors.

No other charitable/donation requests were received by the clerk and parish councillors.

Action – none

296 **8 PROJECT UPDATES**

A. Recreation Ground – *No additional updates*.
B. Glamis Wood – *No additional updates.*
C. Parish Council website – *Clerk to maintain website and social media (ongoing). Important events and good news stories to be shared when available.*
Planning notifications received are shown on the website.
Members of the council, and residents, are encouraged to follow/like the page - www.facebook.com/RixtonWithGlazebrookParishCouncil
The Parish Council website is being regularly updated, website below.
https://rixtonwithglazebrook-pc.gov.uk
Contact email for the Parish Council is ***clerk@rixtonwithglazebrook-pc.gov.uk***
Planning notifications received are shown on the website.
D. Look of the Parish – *Cllrs Whittam, Clarke, and Givvons to liaise with regards to planters.*

Action – none

297 **9 ACCOUNTS FOR PAYMENT**

RESOLVED: - That approval be given to the payment of the following:

Cheque No	Date expenditure incurred	Payee	VAT not recoverable	Amount	Purpose	S137
Online 48	15/04/2026	SLCC		£ 158.00	Annual Membership for SLCC 2026/27	
Online 49	15/04/2026	Gaynor Wilson		£ 525.00	Celebration Event Catering 19th April	
000100	15/04/2026	Reimburse employee 1. Reimburse employee 1.		£13.49 £2.57	Printing contract charges Mar/Apr Stationary	
Online 50	15/04/2026 (tbc)	Lloyds Bank		£ 4.75	Bank Charges Feb/Mar	
Online 51	15/04/2026	CHALC		£ 650.80	Affiliation fees 2026-27	

Cheques grouped, where possible, to reduce banking charges. Parish Council using electronic banking payments (to external suppliers only). These are agreed and authorised at the monthly meetings – statements are cross checked/authorised for audit purposes.

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	Other Expenditure updates • Q4: List of all transactions 01/04/24 to 31/03/26 presented to the Parish Council and demonstrated to match opening/closing bank statements, providing financial assurance of the cashbook as of March 2025 and shown as *Annex C*. Q1 to be presented Jun 2026 • **Chair signed bank statements**, to confirm online payments (ad hoc) Action – none	
298	**10 AUDIT / BUDGET / FINANCIAL STATEMENTS** **Internal audit** • Internal Audit completed WBC 27th May. • All AGAR documents, including Internal Audit (and supporting statements) published on website. • Next review, scheduled for 26th May 2026. **Actions from Audit** **External audit** • AGAR submissions completed 01/07/2025 and approved by external audit. Documents published on website 17/09/2025. **Budget Allocation** • Q4 2025/26 monitoring presented to councillors, showing a provisional £555 annual overspend. See ***Annex D***, Q4 to be presented April 2026. Signed by Clerk and Chair • Draft Annual 2026/27 budget shared and discussed with councillors Nov25 agreed in principle, subject to final precept confirmation from WBC, Chair's approval, and month end transactions. Clerk to revise budget and share with councillors. On confirmation and agreement. Clerk to request 5% increase. • Final Budget for 2026/27 confirmed January 2026 meeting attached as ***Annex F***. Parish council requested 5% (£1,220) increase to meet the annual budget requirement. Precept offer received of £25,940 an increase of £73. • Next annual budget review (2027/28) due Nov 2026, then Jan 2027. • Insurance Policy for 2025/26 agreed, commencing 01/08/2025. Next policy quote expected Jul 2026 **Reserves** • Interim review Earmarked Reserves Jan 2026 – See ***Annex E***. • Full Review due May 2026. **Asset Register** • Full year Review agreed March 2026 – See *Annex C*. • Interim Review July 2025 – see ***Annex E.*** Next Full Year Review - March 2026 **Business Intelligence** • Clerk shared graphs/tables on Charitable Donations (proportions to groups) and budget v spend – see ***Annex F.*** Next update, during Q1 2026/27 (for year end 2025/26). **Risk Assessment Register** • Year-end reviewed and agreed March 2026 - See *Annex D*. Agreed, with minor amendments to made by clerk. Next Review March 2027. **Income** • VAT Claim submitted for £1029.13 (Feb 2025 to Feb 2026) and paid into a/c. • Next VAT Claim, February 2027,	

	• Precept for 2025/26 paid May 2025. 2026/27 payment due April/May 2026. Clerk confirmed amount received includes 3% increase. **Other** • None Action – none	
299	**11 POLICY UPDATES** • Standing orders reviewed and accepted for 2026/27, next review Apr 2027 • Co-Opt policy document reviewed and accepted April 2026, next review Apr 2027 • Code of Conduct policy reviewed and accepted April 2026, next review Apr 2027 • Financial Regulations policy reviewed and accepted April 2026, next review Apr 2027. • Terms of Reference reviewed and accepted April 2026, next review Apr 2027 • NEW Data Protection policy reviewed and accepted April 2026, next review Apr 2027 • NEW Equality & Diversity policy reviewed and accepted April 2026, next review Apr 2027 • NEW Health & Safety policy reviewed and accepted April 2026, next review Apr 2027 • NEW IT policy reviewed and accepted April 2026, next review Apr 2027 • NEW Model Publication Scheme policy reviewed and accepted April 2026, next review Apr 2027 • NEW Data Retention Policy reviewed and accepted April 2026, next review Apr 2027 • Above documents accepted, proposed by Cllr Eastty, seconded by Cllr Silke • Charity status Return to HMRC November/Dec 2025 (completed by 31/01/25) • No further policy updates as of *April 2026* **PUBLIC RIGHTS OF WAY (PRoW)** • No other Public Rights of Way updates as of *April 2026.* Action – none	
300	**12 PLANNING APPLICATIONS** The Council considered the following planning applications which have been shared electronically. Provisional remarks have been made, which are subject to change following further scrutiny: Received from WBC (*March 18th to April 15th, 2026*) Application No: 2026/00417/FULH, the details of which are below: Application Type: Full Planning (Householder) (Householder Development) Location: 188 Glazebrook Lane, Rixton-with-Glazebrook, Warrington, WA3 5AY Proposal: Single-storey rear extension. **The Parish Council has no objections to this application, providing it is compliant with current building, agricultural and greenbelt policies.** Application No: 2026/00360/HPA, the details of which are below: Application Type: Prior Approval (Householder Rear Extension) (Householder Development) Location: 7 Briar Avenue, Rixton-with-Glazebrook, Warrington, WA3 6JH Proposal: Single storey rear extension to extend beyond the rear wall by 4.28m, height of 3.50m and height of the eaves to be 2.50m **This is NOT a Planning Applications and therefore there is no statutory opportunity to allow 21 days for comments to be made by the public & Parish Councils** **ENFORCEMENT** **Raised –**	2 NM

	• None **Resolved –** • ENF/26/11014: Land on the South-East Side of Manchester Rd. S215 notice service and compliance. **Notice complied with.** • ENF/19/07577: Holly Bank Caravan Park, Warburton Bridge Road. Breach of conditions restricting use of caravans to 28days. **Immune from Enforcement (Section 171B)** Cllr Oldham raised a concern, on behalf of a resident, a wooden dwelling at Brook Lane, and if there is appropriate planning permission. Clerk to contact building development. Action – 2 Clerk to make any necessary comments to planning team as detailed above. 3 Clerk to contact Building Development with planning concern on wooden dwelling at Brook Lane	3 NM
301	**13 SPECIAL AGENDA ITEMS** None Action – none	
302	**14 GENERAL MATTERS** Any general matters discussed, not picked up earlier, are noted below… None. **The next Annual Parish Meeting will be held at 7:00pm, 21st April 2027** Members of the community are invited to attend. **The next parish council meeting will be held at 7.00pm, 20th May 2026** Parish Councillors can be contacted by email. **Councillors and residents are encouraged to use the WBC contact service for issues such as potholes, fly tipping, streetlights etc.** https://www.warrington.gov.uk/report-and-apply Action - none	

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ANNEX A

Rixton with Glazebrook

April 2026 - Monthly Parish Report

Neighbourhood Beat Sergeant PS Ryan Cunliffe
Neighbourhood Beat Officer PC David Reddington
PCSO Bethan Roberts

Anti-Social Behaviour

3 Personal (1), environmental (2), youth issues (0)
Personal/environmental include neighbour, parking/traffic, domestic related.

Burglary

0 Dwelling
0 Other

Criminal Damage

0

Vehicle crime

0 Theft of vehicle
0 Theft from vehicle

Other

- Speed monitoring School Lane 30mph section 18 Mar – max 29mph.
- Speed monitoring Glazebrook Lane 28 Mar – observed 22 to 31mph.
- Cubs Hollins Green visited.
- St Helens Primary visited.
- Rixton with Glazebrook pre-school visited.
- To continue tackling nuisance off-road motorbikes we need the following information – detailed descriptions of the motorbikes and riders, where the motorbikes are kept (lockups, garage locations), names if possible. Please quote 'Operation Scrambler' when you call Cheshire Police on 101 or online via the Report portal on the Cheshire Police website. Information can be given anonymously to Crimestoppers 0800 555 111
- Rixton & Woolston PCSO Surgery at St Martins Methodist Church, Gig Lane, Woolston
- Face to face drop-in surgeries – 14 Apr 1800 – 1900; 21 May 1130 – 1230; 10 Jun 1200 – 1300; 17 Jul 1500 - 1600
- Rixton with Glazebrook Community Coffee Morning 1030 - 1130
- PCSO Surgery 20 Apr, 11 May, 22 Jun, 3 Aug

Dates/times subject to change at short notice due to operational commitments

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ANNEX B

THE RIXTON WITH GLAZEBROOK PARISH COUNCIL MEETING

Update on actions from 18/03/26

Minute No	Action	Lead member	Progress/Feedback
379	**OUTSTANDING ACTIONS 2023/24** 10 All -report and evidence blocked gullies to Clerk. Clerk to report to WBC.	ALL/RT	Blocked gullies reported and passed to WBC 21/02/24 WBC-HWY-589705883 27/02 "*We have inspected the above case and will now raise an order to complete the necessary work. We will contact you again shortly to confirm when this work will take place."* Clerk escalated to WBC councillors 20/06/24. WBC councillor(s) to progress 19/09/24. Emailed WBC councillors 21/11/24**.** Cllr Sheridan reported to WBC March 2025. Clerk forwarded details to Cllr Tynan 18/09/25. 07/10/2025 Your case reference is WBC-HWY-753611733. **Clerk reported 05/02/26 WBC-GEQ-795135307. "16/02/26 logged your report under the reference number WBC-HWY-799373845." "Under normal circumstances we aim for an inspection to take place within 10 working days." 20/02/26 "We have inspected the above case and will now raise an order to complete the necessary work. We will contact you again shortly to confirm when this work will take place."**
039	**OUTSTANDING ACTIONS 2024/25** 10 Cllr Silke to inspect and repair/make safe playground equipment that has been chewed.	JS	Cllr Silke has smoothed edges of apparatus, waiting for inspection and paintwork, completed additional sanding – **painting to be completed Apr/May - update for next meeting**
144	5 Cllr Silke to inspect and repair playground railings.	JS	Cllr Silke to inspect and repair, provide **update for next meeting in May.**
045	28 Clerk to enquire on costs of replacement trees	NM/JE	Clerk contacted service provider for recommendation 20/06/24. Review TPO with PC in July. Clerk to contact suppliers for quotes (Lanes, Cadishead – 09/10/24). Black Poplar tree is not commonly available. Clerk requested alternatives 17/10/24, and 18/11/24. Cllr Eastty obtained quote for Oak Tree £309 from Lanes, all agreed planting charge of £100. Agreement made, waiting for delivery. **Cllr** Eastty to chase Feb/Mar. **Tree planted March/April**
102	10 Cllr Sheridan requested to pursue lighting concern on Elm Road/3 Ash Road.	NM	Update provided by Cllr Sheridan**,** to continue to pursue (March 2025). Clerk Contacted Torus 19/06/25. Clerk emailed Torus 18/09/25. 19/09/25 "email has been sent to Assets Team to be looked into". 22/09/25 "We have informed our Trees department, and

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	11 Clerk to report kerbstone issue with WBC (Manchester Rd/St Helens Close, near Community Centre)	NM/LS	they will be carrying out an inspection of the trees outside the property. Once the inspection has been completed, we will update you with the outcome." **Emailed Torus 05/02/26.** Clerk reported to WBC 21/11/24 WBC-HWY-664098253. Update 22/11 We have inspected the above case and will now raise an order to complete the necessary work. Reported by Cllr Sheridan March 2025**.** Clerk contacted WBC 19/06/25 WBC-GEQ-724421702. 23/06/25 I have forwarded your email onto highways requesting an update. We will update you once we receive a response. Clerk requested update from Cllr Sheridan 18/09/25. **22/09/25 "requested the lowering of curb last year and was told at the time it was not in the budget and would be looked at again after the financial year which has now been and gone. Requested again for the curb to be lowered, highlighting the fact there was a promise to look at this again"**
174	8 Clerk to contact Torus Hsg. to report damaged wooden fence rail. 12 Clerk to send information on Black Swan/double yellow lines request (Feb 2024) to Cllr Tyann	NM RT	Reported to Torus 23/05/25. Clerk emailed Torus 18/09/25. 19/09/25 "email has been sent to Assets Team to be looked into" Emailed Torus 05/02/26. "06/02/26 I am sorry to hear that you have not had a response from the asset estate team I have re-sent this over to the team today". **Photos sent 10/02/26.** Info sent to Cllr Tynan. Forwarded details to Cllr Tynan 18/09/25. **07/10/2025 Your case reference is WBC-TCM-753624376.**
199	6 Clerk to migrate email correspondence to gov.uk address prior to 01/04/26 and to consult with website provider for new email usage/access and 2FA	NM	Clerk commenced updating email address before 01/04/2026. New email address clerk@rixtonwithglazebrook-pc.gov.uk **2FA to be reviewed 2026/27**
216	9 Clerk to contact WBC to report concern on customer parking of the Greenery (Glazebrook Lane) and the impact on residents.	NM	Clerk contacted WBC 18/09/25 WBC-TCM-750312126. Police also reported incidents to WBC. **Clerk chased on 16/02/26 WBC-GEQ-799502210.**
236	3 Clerk to report damaged road sign at Moss Side Lane to WBC	NM	**Clerk reported sign 06/11/25. WBC-TCM-763138945**
243	5 Clerk to report damaged field (due to heavy plant) to school and WBC.	NM	Clerk emailed school and WBC 20/11/25. School stated issues should be directed to UU. Clerk emailed officer WBC 22/01**.** Cllr Clarke sent pics of field. Clerk contacted WBC05/02/26 WBC-GEQ-795141557. 13/02/26 We will review the information and any supporting evidence provided. WBC-STSV-798488236 Contacted UU 05/02/26 – UU to send site inspector to report (by end of Feb). Site inspected 17/03. **UU rang 10/04 "One more site visit, grass to be seeded."**

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256	5 Clerk to update Publication Scheme (et al) for April 2026 and add to list of annual polices.	NM	**Clerk updated publication scheme, IT policy, Assertion 10, etc, for April 2026**
259	8 Cllr Clarke to send pothole pics Manchester Road (Swan to Glazebrook Lane) and Clerk to report WBC. 9 Clerk to contact WBC for schedule on Road Sweeping	NM NM	Clerk reported to WBC 05/02/26 WBC-HWY-795118199. 13/02/26 We have inspected the above case and will now raise an order to complete the necessary work. We will contact you again shortly to confirm when this work will take place. 18/02/26 aim to complete by 10/03/26. **30/03/26 WBC Please be advised that the work has now been completed. Work not completed to satisfaction. Clerk to contact WBC.** Clerk contacted WBC Officer and WBC 22/01/26 WBC-GEQ-789247398. Contacted officer 17/02/26. **Remove from action, no response received.**
266	1 Clerk to update Charities website with member details as trustees. 2 Clerk to consult with Chesire Archives to store historic parish records (from Sept 2026)	NM NM	Updated website ongoing. JS, and KW still required. Contact Cheshire Archives Sept 2026
274	6 Clerk to contact WBC to report pothole at Birch Road/School Lane 7 Clerk to contact WBC to enquire on planning concern for containers at Brook Lane, Cllr Oldham to inspect and report back to clerk/council.	NM NM/AO	Clerk reported pothole at Briar Ave 25/02/26 WBC-HWY-803512961. 27/02/26 Further to your report, we have raised an order to complete the necessary work. We aim to complete this work by 19/03/2026. We will contact you again with any further updates. **27/03/26. WBC Please be advised that the work has now been completed.** Clerk informed PC that containers do not require planning (WBC-GEQ-8050922029) unless not solely for agricultural purposes. Cllr Oldham inspected site and reported containers not stacked, laurel hedge planted to add screening. Informed resident and to document/evidence future concerns.
	ACTIONS to be completed from 18/03/26 meeting		
280	1 Clerk to report traffic concerns, due to A57 temporary traffic lights at new housing development, to WBC. 2 Clerk to contact WBC to confirm wildflower sowing for 2026 and to request machine sowing at Glazebrook Village Green.	NM NM	Clerk reported WBC-GEQ-805493764 on 02/03/26. Traffic lights gone but will be back. Clerk contacted WBC on 02/03/26 to confirm wildflower planting and requested machine sowing at Glazebrook.
281	3 Clerk to inform FOHC and transfer money by 31/03/2026	NM	Clerk contacted FOHC 19/03/26. **Money transferred upon notification of bank details.**
282	4 Clerk to contact monument cleaner service provider for a quote on cleaning/maintenance of Cenotaph	NM	**Clerk contacted contractor 19/03/26, waiting for site visit.**

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284	5 Review of Asset Register gave query of ownership of (damaged) fence at Glazebrook Village Green. Cllr Eastty to send pictures to clerk, clerk to contact WBC.	JE/NM	Cllr Eastty to send pictures to clerk, clerk contacted WBC 24/03/26. WBC-GEQ-817155477. 02/04/26 WBC please provide exact location. Clerk replied 07/04. Clerk to request a quote.
	6 Risk Register reviewed, Clerk to make minor adjustments and send to councillors.	NM	Clerk updated Risk Register and sent to Councillors 24/03/26.
	7 Clerk to submit VAT return at end of the month (Mar)	NM	VAT claim must be 12 months. Next submission Feb 2027

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ANNEX D

RIXTON WITH GLAZEBROOK PARISH COUNCIL

BUDGET 2025/26 Q4

Estimated Income not known

Precept £ 24,620 2019/20
Precept £ 24,587 2020/21
Precept £ 24,388 2021/22
Precept £ 24,818 2022/23
Precept £ 24,719 2023/24
Precept £ 24,884 2024/25
Precept £ 25,867 2025/26

Q2 Forecast Spending Risk		
£ -	Low Risk	Will Spend
£ -	Medium Risk	Might Spend
£ -	High Risk	Might not spend

Estimated Expenditure	ACTUAL 2022/23	ACTUAL 2023/24	Actual 2024/25	BUDGET 2025/26	Actual Q1 Apr-Jun	Actual Q2 Jul-Sep	Actual Q3 Oct-Dec	Forecast Q4 Jan-Mar	*Estimated TOTAL* 2025/26	Var. 2025/26	Explanation of variance
Employee Expenses											
Salary	5,456	6,152	7,025	7,500	1,983	2,122	2,052	2,053	*8,210*	*-710*	*Annual Local government pay awards, performance reward and new NI employer contribution*
IT Expenses											
Printer/Computer/Ink/Hardware	68	99	99	1,600	36	28	615	60	*739*	*861*	*Underspend, new laptop below forecast, printer/hard drive not replaced*
Telephone/Broadband	476	528	644	665	173	173	173	173	*692*	*-27*	*Increase in costs on phone/broadband contract*
Software/web site/ICO/Security	1,105	398	407	540	0	0	87	380	*467*	*73*	*Slight Underspend, some licences every 2 years*
Parish Council expenses											
Civic Sunday	779	700	1,122	1,100	1,101	0	0	0	*1,101*	*-1*	*Rounding up/down*
Chairman's Allowance	400	400	400	420	400	0	0	0	*400*	*20*	*Paid £400 to review next year/budget (Nov 2025)*
Training & expenses	0	0	0	35	0			0	*0*	*35*	*No paid training in year*
Donations	11,176	1,787	61	1,647	250	550	0	1,400	*2,200*	*-553*	*Bluebells, newsletter, CPRE, poppy wreath- other budgets. Large donationfor Cemetery*
Memorial Service / Wreath	53	50	50	1,000	0	0	120	520	*640*	*360*	*Underspend on cost of barriers for Remembrance Sunday*
Summer Carnival	1,000	1,000	1,000	1,000	0	0	0	0	*0*	*1,000*	*No Carnival for 2026, allowing increased on donations (cemetery)*
Elections	409	409	1,036	425	0	0	0	626	*626*	*-201*	*Paid Jan (2 of 4 as at 19/01/26). Increase from previous elections costs*
Councillors expenses	0	0	0	0	0	0	0	0	*0*	*0*	
Other Expenses											
Hire of Hall	293	326	315	365	0	0	158	158	*316*	*49*	*Slight under spend*
Subscriptions	741	771	804	790	635	0	0	0	*635*	*155*	*CPRE not renewed, SLCC to be paid April, not Mar, at their request*
Newsletter - Hand delivered / In the Know	240	240	240	250	120	0	120	0	*240*	*10*	*Slight under spend*
Audit	550	585	605	625	0	605	0	0	*605*	*20*	*Slight under spend*
Insurance	1,079	1,187	1,271	1,335	0	1,296	0	0	*1,296*	*39*	*Slight under spend*
Stamps/Stationery	44	57	123	75	4	0	0	0	*4*	*71*	*Slight under spend*
Chairman's Chain of Office Repair & Maintenance	21	20	0	30	0	0	0	0	*0*	*30*	*Chain to be engraved 2025/26*
Bank Charges (new budget item)	0	0	6	0	16	17	15	15	*63*	*-63*	*Bank Charges, new from 2025*
Maintenance and look of area											
Maintenance of Village Green -grass cutting and maintenance	0	9,327	3,444	5,380	0	0	0	1,899	*1,899*	*3,481*	*Tree work moved to July 2026*
Glazebrook Village Green and Trees	0	780	2,560	1,000	0	0	0	344	*344*	*656*	*No tree work, moved to 2026/27*
Glazebrook Village Green Xmas Tree				250	0	0	0	150	*150*	*100*	*Underspend, as HDT paid for set up*
Other Tree Maintenance	0	350	0	1,250	0	0	0	0	*0*	*1,250*	*Not spent*
Bench maintenance or new?	0	0	1,903	100	0	0	0	0	*0*	*100*	*No bench maintenance costs this year*
Maintenance of bus shelters	0	0	0	200	0	0	0	0	*0*	*200*	*No bus stop maintenance costs this year*
Street Furniture maintenance	0	0	45	200	0	0	0	0	*0*	*200*	*No street furniture maintenance costs this year*
Notice Boards	0	12	0	90	0	0	0	0	*0*	*90*	*No notice board maintenance costs this year*
Play Equipment maintenance + new equipment	722	5,896	1,540	1,095	63	0	0	0	*63*	*1,032*	*No damage to play area*
Cenotaph	6	0	0	50	0	0	0	0	*0*	*50*	*No costs in year*
Flower Beds	229	87	257	75	31	0	0	217	*248*	*-173*	*Wild flower seeding*
Street Lighting - The Weint and Access to Recreation Ground	0	0	0	0	0	0	0	0	*0*	*0*	
Glamis Wood	150	150	150	1,430	0	0	140	0	*140*	*1,290*	*Tree work moved to July 2026*
Project Works of improvements to highway verges M'ter Rd Glazebrook Lane	12	335	0	345	0	0	0	0	*0*	*345*	*No costs in year*
Look of the Borough Projects	0	0	0	0	0	0	0	0	*0*	*0*	
Transfer of monies from Business Account for Community Projects	0	0	0	*-5,000*	0	0	0	0	*0*	*-5,000*	*Tree work moved to July 2026*
HS2	0	0	0	*0*	0	0	0	0	*0*	*0*	
Expenses relating to footpath works	0	0	5,000	*0*	0	0	0	0	*0*	*0*	
	25009	31646	30107	25867	4812	4791	3480	7995	*21078*	*4789*	
VAT Prev year			2096		0	0		50	**50**	*-50*	£50 VAT for Mach 2025 claimed 2025/26
VAT	599	1481	2177		19	196	154	610	**979**	*-979*	VAT 01/04/2025 to 28/02/2026
VAT (Reclaim)	-599	-1481	**-4274**					**-1029**	**-1029**	*1,029*	Full VAT submission
Insurance return	0	0	0						*0*		
Carnival Cheque (returned 2020)	0	0	0						*0*		
Other Funding	0	0	0						*0*		
Precept	-24818	-24719	-24884	-25867					*-25867*		
Balance (- = underspend)	191	6927	5222	0	4831	4987	3634	7626	**-4789**	**4789**	

Signed Chair Cll J Eastty
Signed Clerk and Financial Officer N McCarthy
Dated 15th April 2026
Next Review - Q1 June 2026 (July meeting 2026)

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ANNEX C

Cheque	Date expenditure incurred	Payee	VAT not recoveral	Amount	Purpose	S137	Month	Expense category
000067	15/01/2025	J Eastty		£ 216.00	Christmas Tree (Cheshire Christmas Trees) 2024/25		2024/25	Parks/Open Spaces
000077	19/03/2025	RwG Community Plan Group		£ 61.60	Funding for Litter Picking group (vests) 2024/25		2024/25	Donation
Online9	16/04/2025	CHALC		£ 634.53	Affiliation fees 2025-26		Apr	Membership/Subscription
000078	16/04/2025	Reimburse employee 1		£ 11.99	Printing contract charges Mar/Apr		Apr	Printing Costs
000079	16/04/2025	RwG Preschool		£ 250.00	Donation towards decoration costs		Apr	Donation
Online10	22/04/2025	Lloyds Bank		£ 4.75	Monthly Bank Charges Feb/Mar		Apr	Banking
Online11	19/05/2025	Lloyds Bank		£ 6.75	Monthly Bank Charges Mar/Apr		May	Banking
Online12	21/05/2025	RwG Community Hall		£ 126.00	Hall Hire 11th May		May	Events
Online13	21/05/2025	Festival of Food		£ 975.00	Celebration Event 11th May		May	Events
000080	21/05/2025	Reimburse employee 1		£ 11.99	Printing contract charges Apr/May		May	Printing Costs
	21/05/2025	Reimburse employee 1		£ 5.00	Paper		May	Printing Costs
	21/05/2025	Reimburse employee 1		£ 3.99	Plastic wallets for folder/Audit		May	Admin/Consumable
Online14	21/05/2025	RwG Community Plan Group		£ 120.00	Newsletter Printing Costs (Summer 2025)		May	Donation
000081	21/05/2025	Reimburse Councillor		£ 31.45	Plants and compost (Taylors Plants)		May	Parks/Open Spaces
Online15	18/06/2025	Lloyds Bank		£ 4.75	Bank Charges Apr/May		Jun	Banking
Online16	18/06/2025	Avanti Signs Limited		£ 75.70	Signs for playground		Jun	Parks/Open Spaces
000082	18/06/2025	Reimburse employee 1		£ 13.49	Printing contract charges May/May		Jun	Printing Costs
	18/06/2025	Reimburse Employee1 (Three net		£ 87.81	Apr-Jun payment for Mobile Telephone / Data		Jun	Telephone
	18/06/2025	Reimburse Employee1 (SKY Broa		£ 84.75	Apr - Jun payment for Broadband/Internet		Jun	Broadband
000083	18/06/2025	Reimburse Employee1		£ 1,509.89	Apr - Jun Salary		Jun	Salary
Online17	18/06/2025	HMRC		£ 377.47	Apr - Jun Salary		Jun	Salary
	18/06/2025	HMRC		£ 95.61	Apr - Jun Salary (Plus new NI payment)		Jul	Salary
000084	18/06/2025	Chair's allowance		£ 400.00	Chair's allowance		Jun	Civic
000085	23/07/2025	Reimburse employee 1		£ 13.49	Printing contract charges Jun/Jul		Jul	Printing Costs
Online 18	23/07/2025	Zurich		£ 1,366.41	Insurance 01/08/2025 - 31/07/2026		Jul	Insurance
Online 19	23/07/2025	RwG Community Plan Group		£ 300.00	Donation towards defibrillator		Jul	Donation
000086	23/07/2025	RwG Preschool		£ 250.00	Donation towards new sign		Jul	Donation
Online 20	21/07/2025	Lloyds Bank		£ 5.75	Bank Charges May/Jun		Jul	Banking
Online 21	17/09/2025	Lloyds Bank		£ 5.75	Bank Charges Jun/Jul		Sep	Banking
Online 22	17/09/2025	Lloyds Bank		£ 5.25	Bank Charges Jul/Aug		Sep	Banking
000087	17/09/2025	Reimburse employee 1		£ 13.49	Printing contract charges Jul/Aug		Sep	Printing Costs
	17/09/2025	Reimburse employee 1		£ 6.49	Printing contract charges Aug/Sep		Sep	Printing Costs
000088	17/09/2025	Reimburse Employee1 (Three net		£ 87.81	Jul - Sep payment for Mobile Telephone / Data		Sep	Telephone
	17/09/2025	Reimburse Employee1 (SKY Broa		£ 84.75	Jul - Sep payment for Broadband/Internet		Sep	Broadband
000089	17/09/2025	Employee 1 Salary		£ 1,606.66	Jul - Sep Salary (+ Annual increase)		Sep	Salary
Online 23	17/09/2025	HMRC		£ 401.66	Jul - Sep Salary (Plus arrears Apr to Sep)		Sep	Salary
	17/09/2025	HMRC		£ 113.75	Jul - Sep Salary (new NI payment plus Arrears Apr-Sep)		Sep	Salary
Online 24	17/09/2025	Warrington Borough Council		£ 474.00	Internal Audit		Sep	Audit
Online 25	17/09/2025	PKF Littlejohn		£ 252.00	External Audit		Sep	Audit
Online 26	10/10/2025	Lloyds Bank		£ 4.75	Bank Charges Aug/Sep		Oct	Banking
Online 27	15/10/2025	RwG Community Hall		£ 157.50	Hall Hire (Apr to Sep) 5 x £31.50		Oct	Hall Hire
000090	15/10/2025	Reimburse employee 1		£ 6.49	Printing contract charges Sep/Oct		Oct	Printing Costs
	15/10/2025	Reimburse employee 1		£ 5.00	Paper		Oct	Printing Costs
Online 28	15/10/2025	RwG Community Plan Group		£ 140.00	Bluebells		Oct	Parks/Open Spaces
Online 29	15/10/2025	RwG Community Plan Group		£ 120.00	Newsletter Printing Costs (Winter 2025)		Oct	Donation
000091	15/10/2025	Royal British Legion Poppy Appea		£ 50.00	Donation for memorial wreath		Oct	Donation
Online 30	15/10/2025	Barrier2U Limited		£ 84.00	Initial cost for road closure assessment for Remembrance Sund		Oct	Remembrance Sunday
000092	19/11/2025	Reimburse employee 1		£ 104.99	Microsoft 20/10/2025		Nov	Admin/Consumable
	19/11/2025	Reimburse employee 1		£ 6.49	Printing contract charges Oct/Nov		Nov	Printing Costs
	19/11/2025	Reimburse employee 1		£ 719.10	New Laptop (Currys)		Nov	Captial Purchase/Asset
000093	19/11/2025	Reimburse Employee1 (Three net		£ 87.81	Oct - Dec payment for Mobile Telephone / Data		Nov	Telephone
	19/11/2025	Reimburse Employee1 (SKY Broa		£ 84.75	Oct - Dec payment for Broadband/Internet		Nov	Broadband
000094	19/11/2025	Employee 1 Salary		£ 1,558.27	Oct- Dec Salary		Nov	Salary
Online 31	19/11/2025	HMRC		£ 389.57	Oct - Dec Salary		Nov	Salary
	19/11/2025	HMRC		£ 104.68	Oct - Dec Salary (new NI payment)		Nov	Salary
Online 32	19/11/2025	Lloyds Bank		£ 5.75	Bank Charges Sep/Oct		Nov	Banking
Online 33	21/01/2026	Lloyds Bank		£ 5.25	Bank Charges Oct/Nov		Jan	Banking
000095	VOID	VOID	VOID	VOID	VOID	VOID	VOID	VOID
000096	21/01/2026	Reimburse employee 1		£ 13.49	Printing contract charges Nov/Dec		Jan	Printing Costs
	21/01/2026	Reimburse employee 1		£ 13.49	Printing contract charges Dec/Jan		Jan	Printing Costs
Online 34	21/01/2026	Lloyds Bank		£ 6.25	Bank Charges Nov/Dec		Jan	Banking
Online 35	21/01/2026	Warrington Borough Council		£ 2,278.62	Grass Cutting 2025		Jan	Parks/Open Spaces
Online 36	21/01/2026	Warrington Borough Council		£ 259.90	Wild Flowers 2025		Jan	Parks/Open Spaces
Online 37	21/01/2026	Warrington Borough Council		£ 625.51	2nd payment of 4 for 2024 Elections		Jan	Elections
Online 38	21/01/2026	BWP Creative Limited		£ 273.60	Website Hosting 2026		Jan	Admin/Consumable
Online 39	21/01/2026	Barrrier2U Limited		£ 624.00	Remembrance Sunday safety barriers		Jan	Donation
Online 40	21/01/2026	Cheshire Trees		£ 180.00	Christmas Tree (Cheshire Christmas Trees)		Jan	Parks/Open Spaces
Online 41	18/02/2026	Lloyds Bank		£ 4.25	Bank Charges Dec/Jan		Feb	Banking
Online 42	18/02/2026	ICO		£ 52.00	ICO Data Protection		Feb	Admin/Consumable
000097	18/02/2026	Reimburse employee 1		£ 13.49	Printing contract charges Jan/Feb		Feb	Printing Costs
	18/02/2026	Reimburse employee 1		£ 6.50	Paper		Feb	Printing Costs
Online 43	18/02/2026	RwG Community Hall		£ 157.50	Hall Hire (Oct to Mar) 5 x £31.50		Feb	Hall Hire
Online 44	18/03/2026	Lloyds Bank		£ 4.75	Bank Charges Jan/Feb		Mar	Banking
000098	18/03/2026	Reimburse employee 1		£ 13.49	Printing contract charges Feb/Mar		Mar	Printing Costs
	18/03/2026	Reimburse employee 1		£ 12.59	Amazon - HDMI connector for screen		Mar	Admin/Consumable
	18/03/2026	Reimburse employee 1		£ 119.99	McAfee 2 year protection (April 2026-March 2028)		Mar	Admin/Consumable
	18/03/2026	Reimburse Employee1 (Three net		£ 87.81	Jan - Mar payment for Mobile Telephone / Data		Mar	Telephone
	18/03/2026	Reimburse Employee1 (SKY Broa		£ 84.75	Jan - Mar payment for Broadband/Internet		Mar	Broadband
000099	18/03/2026	Employee 1 Salary		£ 1,558.27	Jan- Mar Salary		Mar	Salary
Online 45	18/03/2026	HMRC		£ 389.57	Jan - Mar Salary		Mar	Salary
	18/03/2026	HMRC		£ 104.68	Jan - Mar Salary (new NI payment)		Mar	Salary
Online 46	18/03/2026	Friends of Hollinfare Cemetery		£ 1,400.00	Donation for memorial restoration work		Mar	Donation
Online 47	18/03/2026	Lanes Landscapes Ltd		£ 412.80	Tree for Glazebrook VG		Mar	Parks/Open Spaces

Beyond Bank Statement	£	-	
Not cashed as at 31/03/26	£	-	x
	£	22,427.48	
Previous Year (banked this year)	£	-	

1	Statement b/f	15337.27	See Statement 31/03/25
2	Income 2025/26	25867.00	Precept Apr/May 2025
3	Paid 2024/25	0.00	
3	Paid 2025/26	22427.48	See Transactions
	Not presented 2019/2	0.00	
	Not presented 2020/2	0.00	
	Not presented 2021/2	0.00	
	Not presented 2022/2	0.00	
	Not presented 2023/2	0.00	
	Not presented 2024/2	0.00	
4	Not presented 2025/2	0.00	Highlighted
	Banked April 2020 (nc	0.00	
5	Beyond statement	0.00	Highlighted
6	VAT Receipt (2026)	1029.13	Feb-26
	Other Income	0.00	
7	Total	19805.92	= 1 + 2 - 3 + 4 + 5 + 6 = 7
	Latest statement	19805.92	See Statement 31/03/26
	Difference	0.00	

*	Carnival	£	-
	Playgroun	£	-
	Grass	£	-
		£	-