`

THE RIXTON WITH GLAZEBROOK PARISH COUNCIL MEETING

MINUTES

MONDAY 15th JUNE 2026, 7.00PM
MEETING HELD AT COMMUNITY HALL, MANCHESTER ROAD, HOLLINS GREEN.

Present

Name	Position
Council Members:	
Julie Eastty	Chair
Liz Clarke	Vice Chair
Julie Givvons	Councillor
John Silke	Councillor
Dave Mclachlan	Councillor
Anne Oldham	Councillor
Keith Whittam	Councillor
Others:	
Nick McCarthy	Clerk to the council
Tom and Dave	Police
Apologies:	
Absent:	

Ref	Agenda item number and Discussion	Action
	Code of Conduct – Declarations of Interest ***Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012*** *Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda, no later than when the item is reached. Declarations are a personal matter for each Member to decide. Whilst officers will advise on the Code and its interpretation, the decision to declare, or not, is the responsibility of the Member based on their circumstances. The Parish Council will take account of Section17 of the Crime and Disorder Act in all their discussions and decisions.* ***For noting:*** *Please ensure the Clerk is formally notified if Parish Councillors are unable to attend meetings, preferably with no less than 48-hours' notice. Failure to attend for six consecutive meetings will lead to de-selection*.	
320	**1 APOLOGIES** Attendance and apologies were detailed as above. Actions – none	
321	**2 DECLARATIONS OF INTEREST** None Actions - none	
322 **322a**	**3 COMMITTEE REPORTS** **A. Warrington Borough Councillors** Ward councillors liaise with Warrington Borough Council (WBC) and the Parish Council (PC) on issues as reported and required. Ward Councillors are invited to attend meetings. **Cllr H Cooksey:** No updates sent. **Cllr L Sheridan:** No updates sent. **Cllr R Tynan:** Updated WBC decision to remove Red Routes across Warrington. Actions – none	

322b	**B. Police –** A written update on criminal activity report for May (with latest actions and issues during the month) was provided for the meeting. Report shown as ***Annex A.*** Parish Councillors discussed traffic concerns on Glazebrook Lane. Current action being taken includes Radar Gun speeding, option of creating a space for Speed Camera Van, Traffic reports to be sent to Clerk. Recommendations: • Sharp Turn ahead sign (to be placed before the railway bridge, relating to turn on other side of road. **Clerk to contact WBC.** • More HGV signs). **Clerk to contact WBC.** • Speed indicator signs with data transfer. **Clerk to contact suppliers.** Action – 1 Clerk to contact WBC to request 'Sharp Turn' sign. 2 Clerk to contact WBC to request additional HGV signs. 3 Clerk to obtain quotes/information on Speed Indicator Devices.	1 NM 2 NM 3 NM
322c	**C. Community groups** **Friends of Glazebrook Station:** J Silke/J Eastty Action day planned Saturday 20th June. Planters and baskets ready. **Community Plan Group** – Litter pick collected 16 bags of rubbish. **Friends of Hollinfare Cemetery** – Cllr Clarke attended 26th May. Gates painted, old railings washed. Action – none	
323	**4 MINUTES & MATTERS ARISING** • The minutes of the Parish Council meeting held on *20th May* were shared with the Parish Council. Any errors/omissions were reported to the clerk before the signing of the minutes. The minutes were signed by the Chair for Audit purposes as a true record and will be published on the council website at the end of *June.* ***Cllr Eastty* proposed the minutes to be moved, seconded by *Cllr Clarke***. • A correction noted on reference 305, requiring a date to be amended. • No additional matters arising were received for the meeting on *20th May*. Action – none	
324	**5 ACTION PLAN** The Action Plan from the meeting of the *20th May* has been updated and attached as ***Annex B.*** Any matters unresolved will be added to the next action plan, this will be reviewed and updated at the next meeting. Action – none	
325	**6 CORRESPONDENCES** Items of urgent correspondence have been shared with the Parish Council (*21st May to 15th June)* and dealt with as appropriate. Additional items brought to the attention of the Parish Councillors for noting/action, are detailed below. Resident contacted Parish Council with concern of overgrown verges on the A57/Holly Bush Lane. **Clerk to report to WBC.** Resident contacted Parish Council with concern of overgrown hedges on Chapel Lane/Rixton Clay Pits. **Clerk to report to WBC.** Clerk shared response from Warburton Bridge/Toll with resident. **Noted**	4 NM 5 NM

	‘No Waiting Time’ / Double Yellow lines completed at the Weint. **Noted** Action – 4 Clerk to contact WBC to report overgrown verges on A57/Holly Bush Lane. 5 Clerk to contact WBC to report overgrown hedges at Chapel Lane//Clay pits	
326	**7 CHARITABLE DONATIONS / GIFTS AND HOSPITALITY** No items of gifts/hospitality were received to the parish council/councillors. No other charitable/donation requests were received by the clerk and parish councillors. Action – none	
327	**8 PROJECT UPDATES** **A.** Recreation Ground – Sycamore trees starting to grow behind #2 Weint. Cllr Whittam to remove. Restricted access to the field (for vehicles) signs have been vandalised and removed. Cllr Whittam to repair. **B.** Glamis Wood – *No additional updates.* **C.** Parish Council website – *Clerk to maintain website and social media (ongoing). Important events and good news stories to be shared when available.* *Planning notifications received are shown on the website.* *Members of the council, and residents, are encouraged to follow/like the page -* www.facebook.com/RixtonWithGlazebrookParishCouncil *The Parish Council website is being regularly updated, website below.* https://rixtonwithglazebrook-pc.gov.uk *Contact email for the Parish Council is* ***clerk@rixtonwithglazebrook-pc.gov.uk*** Planning notifications received are shown on the website. **D**. Look of the Parish – *No additional updates.* Action – 6 Cllr Whittam to remove sycamore tree growth behind the Weint. 7 Cllr Whittam to repair/replace broken access signs on Recreation Ground.	6 KW 7 KW
328	**9 ACCOUNTS FOR PAYMENT** RESOLVED: - That approval be given to the payment of the following:	

Cheque No	Date expenditure incurred	Payee	VAT not recoverable	Amount	Purpose	S137
Online 55	15/06/2026	HMRC HMRC		£389.57 £104.68	Apr-Jun Salary Apr to Jun Salary (HMRC additional employer payment)	
Online 56	15/06/2026	Lloyds Bank		£ 4.75	Bank Charges Apr/May	
000102	15/06/2026	Reimburse employee 1. Reimburse employee 1. Reimburse employee 1.		£89.10 £89.25 £13.49	Apr-Jun payment for Mobile Telephone / Data Apr - Jun payment for Broadband/Internet Printing contract charges May/Jun	
000103	15/06/2026	Employee 1 Salary		£1,558.27	Apr - Jun Salary	
000104	15/06/2026	Payment to Chair		£400.00	Chair's allowance	
000105	15/06/2026	Reimburse Councillor		£55.42	Flowers/Compost for planters	

Cheques grouped, where possible, to reduce banking charges. Parish Council using electronic banking payments (to external suppliers only). These are agreed and authorised at the monthly meetings – statements are cross checked/authorised for audit purposes.

	Other Expenditure updates • Q4: List of all transactions 01/04/24 to 31/03/26 presented to the Parish Council and demonstrated to match opening/closing bank statements, providing financial assurance of the cashbook as of March 2025 and shown as *Annex C.* Q1 to be presented Jun 2026 • **Chair signed bank statements** to confirm online payments (ad hoc) The parish council reviewed the performance of its staff. Clerk is top of salary scale, and not subject to performance related progression. Councillors thanked clerk for work and support of the parish council. The next review will take place June 2027.Continuing objectives include: • Maintain new website/social media. • Liaise with community groups within the parish, and external bodies as required. • Continue to ensure the parish council maintains its transparency and governance in accordance with local and national policies. Action – none	
329	**10 AUDIT / BUDGET / FINANCIAL STATEMENTS** **Internal audit** • Clerk contacted WBC to arrange next audit (26th May), update in June 2026 meeting. • AGAR documents completed prior to Audit • AGAR documents (and supporting statements) reviewed by the Parish Council (Section 2 Accounting statements and Section 1 Annual Governance statement). Agreed and signed by Chair. Clerk to publish on website. Next review, May 2027. • Internal Audit completed WBC 26th May. • All AGAR documents, including Internal Audit (and supporting statements) published on website. • Next review, scheduled for May 2027. **Actions from Audit** • No actions required from Internal Audit for 2025/26. **External audit** • AGAR submissions completed prior to 01/07/2026 and approved by external audit. Documents published on website 17/09/2025. **Budget Allocation** • Q4 2025/26 monitoring presented to councillors, showing a provisional £555 annual overspend. See ***Annex D***, Q4 to be presented April 2026. Signed by Clerk and Chair • Draft Annual 2026/27 budget shared and discussed with councillors Nov25 agreed in principle, subject to final precept confirmation from WBC, Chair's approval, and month end transactions. Clerk to revise budget and share with councillors. On confirmation and agreement. Clerk to request 5% increase. • Final Budget for 2026/27 confirmed January 2026 meeting attached as ***Annex F***. Parish council requested 5% (£1,220) increase to meet the annual budget requirement. Precept offer received of £25,940 an increase of £73. • Next annual budget review (2027/28) due Nov 2026, then Jan 2027. • Insurance Policy for 2025/26 agreed, commencing 01/08/2025. Next policy quote expected Jul 2026 **Reserves** • Interim review Earmarked Reserves Jan 2026 – See ***Annex C***. • Full Review due May 2026.	

	Asset Register • Full year Review agreed March 2026 – See *Annex C*. • Interim Review July 2025 – see ***Annex E.*** Next Full Year Review - March 2026 **Business Intelligence** • Clerk shared graphs/tables on Charitable Donations (proportions to groups) and budget v spend – see ***Annex F.*** Next update, during Q1 2026/27 (for year end 2025/26). **Risk Assessment Register** • Year-end reviewed and agreed March 2026 - See *Annex D*. Agreed, with minor amendments to made by clerk. Next Review March 2027. **Income** • VAT Claim submitted for £1029.13 (Feb 2025 to Feb 2026) and paid into a/c. • Next VAT Claim, February 2027, • Precept for 2026/27 paid May 2026. Clerk confirmed amount received includes requested 5% increase. 2027/28 payment due April/May 2027 **Other** • None Action – none	
330	**11 POLICY UPDATES** • Standing orders reviewed and accepted for 2026/27, next review Apr 2027 • Co-Opt policy document reviewed and accepted April 2026, next review Apr 2027 • Code of Conduct policy reviewed and accepted April 2026, next review Apr 2027 • Financial Regulations policy reviewed and accepted April 2026, next review Apr 2027. • Terms of Reference reviewed and accepted April 2026, next review Apr 2027 • NEW Data Protection policy reviewed and accepted April 2026, next review Apr 2027 • NEW Equality & Diversity policy reviewed and accepted April 2026, next review Apr 2027 • NEW Health & Safety policy reviewed and accepted April 2026, next review Apr 2027 • NEW IT policy reviewed and accepted April 2026, next review Apr 2027 • NEW Model Publication Scheme policy reviewed and accepted April 2026, next review Apr 2027 • NEW Data Retention Policy reviewed and accepted April 2026, next review Apr 2027 • Above documents accepted, proposed by Cllr Eastty, seconded by Cllr Silke • Charity status Return to HMRC November/Dec 2025 (completed by 31/01/25) • No further policy updates as of *June 2026* **PUBLIC RIGHTS OF WAY (PRoW)** • Cllr Whittam/Clerk contacted WBC with PRoW at Manchester Road to Marsh Brook Close 22/05/26. WBC forwarded to PRoW generic email address PROW@warrington.gov.uk on 9th June. • No other Public Rights of Way updates as of *June 2026.* Action – none	
331	**12 PLANNING APPLICATIONS** The Council considered the following planning applications which have been shared electronically. Provisional remarks have been made, which are subject to change following further scrutiny:	

	Received from WBC (*21st May to 15th June)* Application No: 2026/00728/FULH**,** the details of which are below: Application Type: Full Planning (Householder) (Householder Development) Location: 3, HOLLINGREAVE BARNS Dam Lane, Rixton-with-Glazebrook, Warrington, WA3 6LE Proposal: Single Storey Side Extension **The Parish Council has no objections to this application, providing it is compliant with current building, agricultural and greenbelt policies.** Application No: 2026/00657/FULH, the details of which are below: Application Type: Full Planning (Householder) (Householder Development) Location: 12 Chapel Lane, Rixton-with-Glazebrook, Warrington, WA3 6HG Proposal: Proposed garage conversion to granny annexe **The Parish Council has no objections to this application, providing it is compliant with current building, agricultural and greenbelt policies.** **ENFORCEMENT** **Raised –** • None **Resolved –** • None Action – 8 Clerk to make any necessary comments to planning team as detailed above.	8 NM
332	**13 SPECIAL AGENDA ITEMS** Parish Council and residents contacted over proposal of 200 new houses on South of A57, opposite new ELAN homes development. Add to Action Plan for ongoing concerns. **Correspondence:** • Resident concerned with increased traffic, and impact of cut throughs for traffic (School Lane) in particular, during construction. **Noted** • Resident asked if a meeting is to be held for the village and parish council to discuss. **Not at present** • Details of proposal shared on Parish Council website and social media. **Noted** • Parish Council/Clerk responded to consultation. **Noted** • Clerk contacted MP 02/06. **No action at present as no planning submission.** • Clerk contacted WBC 27/05/26 with concern. **WBC-aware of consultation. Proposal not part of current Local Plan, and no application submitted.** • Clerk contacted Warrington Worldwide and Warrington Guardian. **Warrington Guardian published concern on letters page.** **Meeting with PEEL Holdings:** Clerk arranged online Teams meeting with representative from Peel for the meeting on 15th Jun (Matthew Stafford). Key points discussed below (PC- Parish Council, PEEL – Peel Holdings representative) • PC: Concern of limited consultation with residents. PEEL: Stated 1,000 leaflets distributed, and social media campaign. PC: Disputed leaflet claim and concerned enough residents not consulted. • PC: Concern of current and future infrastructure due to development PEEL: Will try to ensure Section 106 monies are for local area. PC/PEEL: agreed that WBC will have final say, and no guarantee for local infrastructure improvements. • PC: Concern with lack of local assets for increased development PEEL: Unaware no longer a village post office and current village assets. PC/PEEL. Agreed Section 106 money will not provide Doctors, Dentists, etc.	9 NM

	• PC: Concern of local school places. PEEL: If required, school extension could be part of Section 106, and local selection of pupils could be prioritised. PC: No room for school to expand, and very few pupils from outside of the village. School already close to fully subscribed, and 110 homes in development, plus a potential 200 more. • PC: Concern with traffic/access. PEEL: Crossing at current junction on A57 would be altered to allow traffic to turn left/right, with traffic lights. PC: Concerned with volume of traffic and flow of A57, and pedestrian access to/from new site area. PEEL: Noted. • PC: Concern with land to the east of the proposed site (new fences erected in June). PEEL: Not part of the development and not in their land portfolio. • PC: Concern with protected wildlife species. PEEL: Initial study has not identified any protected species. Further studies to follow. • PC: Asked of current interest in site PEEL: Several developers are interested • PC: Concern of proposed suitability of land. PEEL: Stated development site is agricultural and farmland. PC: We believe some of this land may be contaminated due to tipping. PEEL: Initial phase 1 survey has not identified concern. PC: Suggested conducting phase 2 surveys • PC: Asked for a meeting with villagers to discuss PEEL: Highly unlikely due to likelihood of strong/negative opinions. • PC: Concerned initial consultation question of suitability of site for development would be ignored, even with overwhelming lack of support PEEL: Noted. • PC: What are next steps for the development proposal. PEEL: Consultation to be reviewed, planning application to be submitted June/July. PC: Will a negative consultation response affect planning application? PEEL: Development likely to be submitted. Action – 9 Clerk to add PEEL development to Action Plan (ongoing concerns)	
333	**14 GENERAL MATTERS** Any general matters discussed, not picked up earlier, are noted below… Cllr Givvons reported resident concern of allotments being used as dwellings. No evidence at present. **Noted** **The next Annual Parish Meeting will be held at 7:00pm, 21st April 2027** Members of the community are invited to attend. **The next parish council meeting will be held at 7.00pm, 15th July 2026** Parish Councillors can be contacted by email. **Councillors and residents are encouraged to use the WBC contact service for issues such as potholes, fly tipping, streetlights etc.** https://www.warrington.gov.uk/report-and-apply Action – none	

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ANNEX A

Rixton and Glazebrook

Parish Council Meeting, Police Report for May 2026

PS Ryan Cunliffe – ryan.cunliffe@cheshire.police.uk
PC David Reddington – david.reddington@cheshire.police.uk

The below stats outline incidents reported 01/05/2026 – 31/05/2026.

Anti-Social Behaviour
Rixton: 2
1 - kids messing on the bridge
1 – fly tipping

Burglary Dwelling
Rixton: 0

Burglary Others
Rixton: 0

Vehicle Crime / Offences
Rixton: 0

Criminal Damage
Rixton: 0

Report compiled by PCSO Morris (06/06/26)

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ANNEX B

THE RIXTON WITH GLAZEBROOK PARISH COUNCIL MEETING

Update on actions from 20/05/26

Minute No	Action	Lead member	Progress/Feedback
379	**OUTSTANDING ACTIONS 2023/24** 10 All -report and evidence blocked gullies to Clerk. Clerk to report to WBC.	ALL/RT	Blocked gullies reported and passed to WBC 21/02/24 WBC-HWY-589705883 27/02 "*We have inspected the above case and will now raise an order to complete the necessary work. We will contact you again shortly to confirm when this work will take place."* Clerk escalated to WBC councillors 20/06/24. WBC councillor(s) to progress 19/09/24. Emailed WBC councillors 21/11/24**.** Cllr Sheridan reported to WBC March 2025. Clerk forwarded details to Cllr Tynan 18/09/25. 07/10/2025 Your case reference is WBC-HWY-753611733. Clerk reported 05/02/26 WBC-GEQ-795135307. "16/02/26 logged your report under the reference number WBC-HWY-799373845." "Under normal circumstances we aim for an inspection to take place within 10 working days." **20/02/26 "We have inspected the above case and will now raise an order to complete the necessary work. We will contact you again shortly to confirm when this work will take place." Inspection completed May. Move to ongoing concerns.**
039	**OUTSTANDING ACTIONS 2024/25** 10 Cllr Silke to inspect and repair/make safe playground equipment that has been chewed.	JS	Cllr Silke has smoothed edges of apparatus, waiting for inspection and paintwork, completed additional sanding – **painting to be completed May/June - update for next meeting**
144	5 Cllr Silke to inspect and repair playground railings.	JS	Cllr Silke to inspect and repair, provide **update for next meeting in June.**
102	10 Cllr Sheridan requested to pursue lighting concern on Elm Road/3 Ash Road.	NM	Update provided by Cllr Sheridan**,** to continue to pursue (March 2025). Clerk Contacted Torus 19/06/25. Clerk emailed Torus 18/09/25. 19/09/25 "email has been sent to Assets Team to be looked into". 22/09/25 "We have informed our Trees department, and they will be carrying out an inspection of the trees outside the property. Once the inspection has been completed, we will update you with the outcome." **Emailed Torus 05/02/26.**
	11 Clerk to report kerbstone issue with WBC (Manchester Rd/St Helens Close, near Community Centre)	NM/LS	Clerk reported to WBC 21/11/24 WBC-HWY-664098253. Update 22/11 We have inspected the above case and will now raise an order to complete the necessary work. Reported by Cllr Sheridan March 2025**.** Clerk contacted WBC 19/06/25 WBC-GEQ-724421702. 23/06/25 I have forwarded your email onto highways requesting an update. We will update you once we receive a response. Clerk requested update from Cllr Sheridan 18/09/25. 22/09/25 "requested

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			the lowering of curb last year and was told at the time it was not in the budget and would be looked at again after the financial year which has now been and gone. Requested again for the curb to be lowered, highlighting the fact there was a promise to look at this again." Clerk contacted WBC 16/04/26 WBC-GEQ-828129306. **27/04/26 I am collating requests such as this one and creating a long list of potential improvements to be prioritised and implemented this year depending on the available funding. Remove Tas, Add to list of ongoing concerns, later in this Plan.**
174	8 Clerk to contact Torus Hsg. to report damaged wooden fence rail. 12 Clerk to send information on Black Swan/double yellow lines request (Feb 2024) to Cllr Tyann	NM RT	Reported to Torus 23/05/25. Clerk emailed Torus 18/09/25. 19/09/25 "email has been sent to Assets Team to be looked into" Emailed Torus 05/02/26. "06/02/26 I am sorry to hear that you have not had a response from the asset estate team I have re-sent this over to the team today". **Photos sent 10/02/26 and 20/05/2026.** Info sent to Cllr Tynan. Forwarded details to Cllr Tynan 18/09/25. **07/10/2025 Your case reference is WBC-TCM-753624376.**
199	6 Clerk to migrate email correspondence to gov.uk address prior to 01/04/26 and to consult with website provider for new email usage/access and 2FA	NM	2FA to be reviewed 2026/27. Not required at present. Secure password in place. Phone has Face ID, Laptop password protected.
216 **288**	9 Clerk to contact WBC to report concern on customer parking of the Greenery (Glazebrook Lane) and the impact on residents. 14 Clerk to contact WBC with HGV concern on Glazebrook Lane	NM NM	Clerk contacted WBC 18/09/25 WBC-TCM-750312126. Police also reported incidents to WBC. Clerk chased on 16/02/26 WBC-GEQ-799502210**. 08/05/26 Response received, no action to be taken. Clerk reported to WBC 19/03/26 WBC-HWY-815070956. Clerk contacted WBC with wider concern on Glazebrook Lane (HGV, Speeding, and Parking issues) 16/04/26 WBC-TCM-828134662. And contacted the following on 16/04/26.** • **Cllr Mundry and Cllr Matthews at WBC** (Cllr Matthews replied "Hans would be the relevant Cabinet member to lead on such requests as his portfolio covers transportation, connectivity, and infrastructure. I am, however, more than happy to assist in any way that is deemed necessary. The only point that I would draw to your attention at this stage is the comment regarding speed cameras. These are not installed or monitored by WBC, as they are a matter for Cheshire Police. As such, you may wish to widen your requests to the police at this stage should this aspect be deemed essential. • **Local Ward Councillors 16/014/26** (Cllr Sheridan replied "today sent in a contact with the council along with photos, I will keep you updated to any response").

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			• MP Charlotte Nichols - replied: has already raised a concern following resident contact. **Clerk contact speed camera companies and Culcheth PC Future: 2026/27 consult with WBC, Police, HGV companies, and Glazebrook residents. Review surveys. Share survey on website. Move to ongoing concerns.**
243	5 Clerk to report damaged field (due to heavy plant) to school and WBC.	NM	Clerk emailed school and WBC 20/11/25. School stated issues should be directed to UU. Clerk emailed officer WBC 22/01**.** Cllr Clarke sent pics of field. Clerk contacted WBC05/02/26 WBC-GEQ-795141557. 13/02/26 We will review the information and any supporting evidence provided. WBC-STSV-798488236 Contacted UU 05/02/26 – UU to send site inspector to report (by end of Feb). Site inspected 17/03. UU rang 10/04 "One more site visit, grass to be seeded." UU rang 30/04/26 – site cleared and grass reseeded. **Contacted UU 21/05/2026 with latest photos. Spoke to UU 03/06. 1-2 more site visits for work, then will fix/reseed. Updated 12/06.**
259	8 Cllr Clarke to send pothole pics Manchester Road (Swan to Glazebrook Lane) and Clerk to report WBC.	NM	Clerk reported to WBC 05/02/26 WBC-HWY-795118199. 13/02/26 We have inspected the above case and will now raise an order to complete the necessary work. We will contact you again shortly to confirm when this work will take place. 18/02/26 aim to complete by 10/03/26. 30/03/26 WBC Please be advised that the work has now been completed. Work not completed to satisfaction. Clerk contacted WBC 16/04/26 WBC-GEQ-828170940. **New case reference is WBC-HWY-831590730. 11/05/26 Please be advised that the work has now been completed. Move to ongoing concerns.**
266	2 Clerk to consult with Chesire Archives to store historic parish records (from Sept 2026)	NM	Clerk to contact Cheshire Archives Sept 2026
282	4 Clerk to contact monument cleaner service provider for a quote on cleaning/maintenance of Cenotaph	NM	Clerk contacted contractor 19/03/26, waiting for site visit. **Contacted supplier again, 21/05/26. See Quote at June meeting**
284	5 Review of Asset Register gave query of ownership of (damaged) fence at Glazebrook Village Green. Clerk to contact WBC.	JE/NM/JS	Clerk contacted WBC 24/03/26. WBC-GEQ-817155477. 02/04/26 WBC please provide exact location. Clerk replied 07/04. Clerk requested a quote. 16/04/26 WBC-GEQ-828176422 – quote received**. Cllr Eastty to contact local fencer for additional quote**
288	12 Cllr Clarke/Cllr Silke to liaise to share "Work completed by RwG Parish Council Signs 13 Cllr Clarke/Cllr Whittam to liaise, and order new signs for "no motorbikes"	LC/JS LC/KW	**Signs have been added to locations.** **Signs ordered, KW to send invoice to clerk and install signs - update June meeting.**
294	1 Clerk to report missing road sign (previously damaged) on Glazebrook Lane to WBC.	NM	**Clerk reported missing sign 16/04/26 WBC-TCM-828190978**

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	ACTIONS to be completed from 20/05/26 meeting		
310	1 Clerk to contact Head of School with concern of tree impacting resident.	NM	Clerk contacted Head, and School responded to resident with details on scheduled maintenance
312	2 Clerk to contact WBC with concerns of grass cutting schedule and performance	NM	**Clerk contacted WBC officer 21/05/26 and 09/06/26**
314	3 AGAR statements and documents to be uploaded on to website	NM	Clerk published documents on website at end of May 2026
316	4 Clerk to make any necessary comments to planning team as detailed above.	NM	Updated as necessary 21/05/26
319	5 Clerk to report signage of "Welcome to Hollins Green" A54/Glazebrook Lane to WBC	NM	Clerk contacted WBC 21/05/26 **WBC-TCM-839948424**
	LONG TERM LARGE PROJECTS/ ONGOING ISSUES		
1	Blocked gullies/flooding around School Lane/Dam Lane near Cenotaph	**ALL**	**Update:** 16/02/26 reported WBC-HWY-799373845. **Latest status:** Inspection work done May. However, collapsed drains may require serious work. **Comments:** Monitor
2	Kerbstone requiring accessibility at Manchester Rd/St Helens Close, near Community Centre	**ALL**	**Update:** 16/04/26 reported WBC-GEQ-828129306. **Latest Status:** 27/04/26. WBC collating requests for long list of potential improvements to be prioritised and implemented this year. **Comments:** Monitor
3a	Glazebrook Lane Speeding	**ALL**	**Update**: 16/04/26 Reported WBC-TCM-828134662.16/04/26. Reported to Cllrs Mundry/Matthews.16/04/26 Reported to MP. 16/04/26 Reported to Ward Councillors **Latest Status:** Cllr Matthews – "see Mundry/Police." MP "contacting WBC," Cllr Sheridan "Contacting WBC." **Comments:** Support resident group in gathering evidence. Contact with Culcheth PC on their traffic solution. Clerk invited Police/Resident group to next meeting,
3b	Glazebrook Lane 7.5wt Tonne signage	**ALL**	See above
3c	Glazebrook Lane parking at the Greenery	**ALL**	**Update:** 16/02/26 reported WBC-GEQ-799502210. **Resolution:** 08/05/26 WBC no action to be taken. **Comments:** Included in wider Glazebrook Lane issue (see above)
4	Manchester Road, Black Swan to Glazebrook Lane, condition of road surface,	**ALL**	**Update:** Numerous requests for re-surfacing. **Latest status:** Work carried out, but not complete. **Comments:** Monitor