`

THE RIXTON WITH GLAZEBROOK PARISH COUNCIL MEETING

MINUTES

MONDAY 15th JULY 2026, 6.00PM
MEETING HELD AT COMMUNITY HALL, MANCHESTER ROAD, HOLLINS GREEN.

Present

Name	Position
Council Members:	
Julie Eastty	Chair
Liz Clarke	Vice Chair
Julie Givvons	Councillor
John Silke	Councillor
Dave Mclachlan	Councillor
Anne Oldham	Councillor
Keith Whittam	Councillor
Others:	
Nick McCarthy	Clerk to the council
Rob Tynan	Ward Councillor for Rixton and Glazebrook
Apologies:	
Absent:	

Ref	Agenda item number and Discussion	Action
	Code of Conduct – Declarations of Interest ***Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012*** *Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda, no later than when the item is reached. Declarations are a personal matter for each Member to decide. Whilst officers will advise on the Code and its interpretation, the decision to declare, or not, is the responsibility of the Member based on their circumstances. The Parish Council will take account of Section17 of the Crime and Disorder Act in all their discussions and decisions.* ***For noting:*** *Please ensure the Clerk is formally notified if Parish Councillors are unable to attend meetings, preferably with no less than 48-hours' notice. Failure to attend for six consecutive meetings will lead to de-selection*.	
334	**1 APOLOGIES** Attendance and apologies were detailed as above. Actions – none	
335	**2 DECLARATIONS OF INTEREST** None Actions - none	
336 **336a**	**3 COMMITTEE REPORTS** **A. Warrington Borough Councillors** Ward councillors liaise with Warrington Borough Council (WBC) and the Parish Council (PC) on issues as reported and required. Ward Councillors are invited to attend meetings. **Cllr H Cooksey:** No updates sent. **Cllr L Sheridan:** No updates sent. **Cllr R Tynan:** Discussed planning application for 200 homes with parish councillors. Actions – none	

336b	**B. Police –** A written update on criminal activity report for May (with latest actions and issues during the month) was provided for the meeting. Report shown as ***Annex A.*** Action – none	
336c	**C. Community groups** **Friends of Glazebrook Station:** J Silke/J Eastty Work continues as planned **Community Hall:** Cllr Clarke attended, 6th July Updated on changes to personnel on the board, and funding received for solar panels and air conditioning. **Friends of Hollinfare Cemetery** Parish council agreed to share posted for the Grave Tending Scheme, on its social media and website Actions – none	
337	**4 MINUTES & MATTERS ARISING** • The minutes of the Parish Council meeting held on *15th June* were shared with the Parish Council. Any errors/omissions were reported to the clerk before the signing of the minutes. The minutes were signed by the Chair for Audit purposes as a true record and will be published on the council website at the end of *June.* ***Cllr Eastty* proposed the minutes to be moved, seconded by *Cllr Clarke***. • A correction noted on the 15thJune minutes for the list of attendees, Cllr Mclachlan was in attendance. Minutes updated accordingly. • No additional matters arising were received for the meeting on *15thJune.* Action – none	
338	**5 ACTION PLAN** The Action Plan from the meeting of the *15thJune* has been updated and attached as ***Annex B.*** Any matters unresolved will be added to the next action plan, this will be reviewed and updated at the next meeting. Action – none	
339	**6 CORRESPONDENCES** Items of urgent correspondence have been shared with the Parish Council (*21st May to 15th June)* and dealt with as appropriate. Additional items brought to the attention of the Parish Councillors for noting/action, are detailed below. Resident contacted Parish Council with concern over breaches to conditions relating to noise/operating hours/vehicle size. **Clerk to forward evidence to WBC** Resident contacted Parish Council with concern over hedge growth on the Weint. As the road is unadopted, the responsibility is with the property owner and cannot be enforced by WBC unless there is any immediate danger. **Noted** Cllr Givvons reported concern of overgrown hedges/undergrowth from Moat Lane to the new housing development, including traffic lights at Warburton Bridge. **Clerk to report to WBC.** Action – 1 Clerk to contact WBC to report possible breaches to conditions for noise/traffic/operating hours at BAS. 2 Clerk to contact WBC to report overgrown hedges Moat Lane to beyond Warburton Bridge	1 NM 2 NM

340 **7 CHARITABLE DONATIONS / GIFTS AND HOSPITALITY**

No items of gifts/hospitality were received to the parish council/councillors.

No other charitable/donation requests were received by the clerk and parish councillors.

Action – none

341 **8 PROJECT UPDATES**

A. Recreation Ground – *No additional updates.*

B. Glamis Wood – *No additional updates.*

C. Parish Council website – *Clerk to maintain website and social media (ongoing). Important events and good news stories to be shared when available.*
Planning notifications received are shown on the website.
Members of the council, and residents, are encouraged to follow/like the page - www.facebook.com/RixtonWithGlazebrookParishCouncil
The Parish Council website is being regularly updated, website below.
https://rixtonwithglazebrook-pc.gov.uk
Contact email for the Parish Council is ***clerk@rixtonwithglazebrook-pc.gov.uk***
Planning notifications received are shown on the website.

D. Look of the Parish – *No additional updates.*

Action – none

342 **9 ACCOUNTS FOR PAYMENT**

RESOLVED: - That approval be given to the payment of the following:

Cheque No	Date expenditure incurred	Payee	VAT not recoverable	Amount	Purpose	S137
Online 58	15/07/2026	WBC		£498.00	Internal Audit Charges	
Online 57	15/07/2026	Lloyds Bank		£4.75	Bank Charges Apr/May	
000107	15/07/2026	Reimburse employee 1		£13.49	Printing contract charges Jun/Jul	
Online 59	15/07/2026	Zurich		£1,329.71	Insurance 01/08/2026 - 31/07/2027	

Cheques grouped, where possible, to reduce banking charges. Parish Council using electronic banking payments (to external suppliers only). These are agreed and authorised at the monthly meetings – statements are cross checked/authorised for audit purposes.

Other Expenditure updates

- Q1: List of all transactions 01/04/26 to 30/06/26 presented to the Parish Council and demonstrated to match opening/closing bank statements, providing financial assurance of the cashbook as of June 2026 and shown as ***Annex C***. Q2 to be presented Oct 2026
- **Chair signed bank statements** to confirm online payments (ad hoc)

Action – none

343 **10 AUDIT / BUDGET / FINANCIAL STATEMENTS**

Internal audit

- Clerk contacted WBC to arrange next audit (26th May), update in June 2026 meeting.
- AGAR documents completed prior to Audit

- AGAR documents (and supporting statements) reviewed by the Parish Council (Section 2 Accounting statements and Section 1 Annual Governance statement). Agreed and signed by Chair. Clerk to publish on website. Next review, May 2027.
- Internal Audit completed WBC 26th May.
- All AGAR documents, including Internal Audit (and supporting statements) published on website.
- Next review, scheduled for May 2027.

Actions from Audit

- No actions required from Internal Audit for 2025/26.

External audit

- AGAR submissions completed prior to 01/07/2026, approval by external audit pending. Documents published on website 17/09/2025.

Budget Allocation

- Q1 2025/26 monitoring presented to councillors, showing a provisional £3,852 annual overspend. See ***Annex D***, Q2 to be presented October 2026. Signed by Clerk and Chair
- Draft Annual 2026/27 budget shared and discussed with councillors Nov25 agreed in principle, subject to final precept confirmation from WBC, Chair's approval, and month end transactions. Clerk to revise budget and share with councillors. On confirmation and agreement. Clerk to request 5% increase.
- Final Budget for 2026/27 confirmed January 2026 meeting attached as ***Annex F***. Parish council requested 5% (£1,220) increase to meet the annual budget requirement. Precept offer received of £25,940 an increase of £73.
- Next annual budget review (2027/28) due Nov 2026, then Jan 2027.
- Insurance Policy for 2026/27 agreed, commencing 01/08/2025. Proposed to accept by Cllr Eastty, seconded Cllr Givvons. Next policy quote expected Jul 2027

Reserves

- Interim review Earmarked Reserves Jan 2026 – See ***Annex C***.
- Full Review due May 2026.

Asset Register

- Full year Review agreed March 2026 – See *Annex C*.
- Interim Review July 2026 – see ***Annex E.*** Next Full Year Review - March 2027

Business Intelligence

- Clerk shared graphs/tables on Charitable Donations (proportions to groups) and Budget v Spend – see ***Annex F.*** Next update, during Q2 2027/28 (for year end 2026/27).

Risk Assessment Register

- Year-end reviewed and agreed March 2026 - See *Annex D*. Agreed, with minor amendments to made by clerk. Next Review March 2027.

Income

- VAT Claim submitted for £1029.13 (Feb 2025 to Feb 2026) and paid into a/c.
- Next VAT Claim, February 2027,
- Precept for 2026/27 paid May 2026. Clerk confirmed amount received includes requested 5% increase. 2027/28 payment due April/May 2027

Other

- None

Action – none

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344	**11 POLICY UPDATES** • Standing orders reviewed and accepted for 2026/27, next review Apr 2027 • Co-Opt policy document reviewed and accepted April 2026, next review Apr 2027 • Code of Conduct policy reviewed and accepted April 2026, next review Apr 2027 • Financial Regulations policy reviewed and accepted April 2026, next review Apr 2027. • Terms of Reference reviewed and accepted April 2026, next review Apr 2027 • NEW Data Protection policy reviewed and accepted April 2026, next review Apr 2027 • NEW Equality & Diversity policy reviewed and accepted April 2026, next review Apr 2027 • NEW Health & Safety policy reviewed and accepted April 2026, next review Apr 2027 • NEW IT policy reviewed and accepted April 2026, next review Apr 2027 • NEW Model Publication Scheme policy reviewed and accepted April 2026, next review Apr 2027 • NEW Data Retention Policy reviewed and accepted April 2026, next review Apr 2027 • Above documents accepted, proposed by Cllr Eastty, seconded by Cllr Silke • Charity status Return to HMRC November/Dec 2025 (completed by 31/01/25) • Clerk updated PC with Boundary Commission review. **Noted** • No further policy updates as of *July 2026* **PUBLIC RIGHTS OF WAY (PRoW)** • No other Public Rights of Way updates as of *July 2026.* <u>Action</u> – none	
345	**12 PLANNING APPLICATIONS** The Council considered the following planning applications which have been shared electronically. Provisional remarks have been made, which are subject to change following further scrutiny: Received from WBC (*15th June to 15th July)* Application No: 2026/00889/OUTM**,** the details of which are below: Application Type: Outline Planning (Major) Location: Land South of Manchester Road Manchester Road, Hollins Green, Warrington Proposal: Outline planning application (all matters reserved except for means of vehicular access into the site) for a residential development of up to 200 residential dwellings (Use Class C3) with associated open space, landscaping and road infrastructure. **The documents for this planning were not available on WBC at the time of the Parish Council meeting. However, the proposal was discussed, and Parish Council strongly objects to the development. Clerk to share documents with councillors and prepare objection statement. Clerk to inform residents on social media and website.** **ENFORCEMENT** **Raised –** • None **Resolved –** • ENF/2611037 – Woolden Road: Change of use from allotments to camping. WBC Decision: Closed for mulitple reasons. <u>Action –</u> 3 Clerk to make any necessary comments to planning team as detailed above. 4 Clerk to liaise with councillors and formally object to proposal of 200 homes, by 5th August. 5 Clerk to post details of consultation on website.	3 NM 4 NM 5 NM

346	**13 SPECIAL AGENDA ITEMS** None. Action – none	
347	**14 GENERAL MATTERS** Any general matters discussed, not picked up earlier, are noted below… Cllr Givvons reported resident concern of allotments being used as dwellings. No evidence at present. **Noted** **The next Annual Parish Meeting will be held at 7:00pm, 21st April 2027** Members of the community are invited to attend. **The next parish council meeting will be held at 7.00pm, 16th September 2026** Parish Councillors can be contacted by email. **Councillors and residents are encouraged to use the WBC contact service for issues such as potholes, fly tipping, streetlights etc.** https://www.warrington.gov.uk/report-and-apply Action – none	

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ANNEX A

Rixton and Glazebrook

Parish Council Meeting, Police Report for June 2026

PS Ryan Cunliffe – ryan.cunliffe@cheshire.police.uk
PC David Reddington – david.reddington@cheshire.police.uk

The below stats outline incidents reported 01/06/2026 – 30/06/2026

Anti-Social Behaviour – 1 incident
Rixton: 1 – youths in the old country club building

Burglary Dwelling – 0 incidents
Rixton: 0

Burglary Others – 0 incidents
Rixton: 0

Vehicle Crime / Offences – 0 incidents
Rixton: 0

Criminal Damage – 0 incident
Rixton: 0)

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ANNEX B

THE RIXTON WITH GLAZEBROOK PARISH COUNCIL MEETING

Update on actions from 16/06/26

Minute No	Action	Lead member	Progress/Feedback
039	**OUTSTANDING ACTIONS** 10 Cllr Silke to inspect and repair/make safe playground equipment that has been chewed.	JS	Cllr Silke has smoothed edges of apparatus, waiting for inspection and paintwork, completed additional sanding – **painting completed June/July**
144	5 Cllr Silke to inspect and repair playground railings.	JS	**Cllr Silke to inspect and repair**
102	10 Cllr Sheridan requested to pursue lighting concern on Elm Road/3 Ash Road.	NM	Update provided by Cllr Sheridan**,** to continue to pursue (March 2025). Clerk Contacted Torus 19/06/25. Clerk emailed Torus 18/09/25. 19/09/25 "email has been sent to Assets Team to be looked into". 22/09/25 "We have informed our Trees department, and they will be carrying out an inspection of the trees outside the property. Once the inspection has been completed, we will update you with the outcome." **Emailed Torus 05/02/26. Work completed (thanks to resident)**
174	8 Clerk to contact Torus Hsg. to report damaged wooden fence rail. 12 Clerk to send information on Black Swan/double yellow lines request (Feb 2024) to Cllr Tyann	NM RT	Reported to Torus 23/05/25. Clerk emailed Torus 18/09/25. 19/09/25 "email has been sent to Assets Team to be looked into" Emailed Torus 05/02/26. "06/02/26 I am sorry to hear that you have not had a response from the asset estate team I have re-sent this over to the team today". **Photos sent 10/02/26 and 20/05/2026.** Info sent to Cllr Tynan. Forwarded details to Cllr Tynan 18/09/25. **07/10/2025 Your case reference is WBC-TCM-753624376. Move to ongoing concerns LT6**
243	5 Clerk to report damaged field (due to heavy plant) to school and WBC.	NM	Clerk emailed school and WBC 20/11/25. School stated issues should be directed to UU. Clerk emailed officer WBC 22/01**.** Cllr Clarke sent pics of field. Clerk contacted WBC05/02/26 WBC-GEQ-795141557. 13/02/26 We will review the information and any supporting evidence provided. WBC-STSV-798488236 Contacted UU 05/02/26 – UU to send site inspector to report (by end of Feb). Site inspected 17/03. UU rang 10/04 "One more site visit, grass to be seeded." UU rang 30/04/26 – site cleared and grass reseeded. **Contacted UU 21/05/2026 with latest photos. Spoke to UU 03/06. 1-2 more site visits for work, then will fix/reseed. Updated 12/06.**
266	2 Clerk to consult with Chesire Archives to store historic parish records (from Sept 2026)	NM	**Clerk to contact Cheshire Archives Sept 2026**

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282	4 Clerk to contact monument cleaner service provider for a quote on cleaning/maintenance of Cenotaph	NM	Clerk contacted contractor 19/03/26, waiting for site visit. Contacted supplier again, 21/05/26. See Quote at June meeting, **Clerk/chair to obtain further quotes and discuss July. Clerk to contact supplier**
284	5 Review of Asset Register gave query of ownership of (damaged) fence at Glazebrook Village Green. Clerk to contact WBC.	JE/NM/JS	Clerk contacted WBC 24/03/26. WBC-GEQ-817155477. 02/04/26 WBC please provide exact location. Clerk replied 07/04. Clerk requested a quote. 16/04/26 WBC-GEQ-828176422 – quote received**. Cllr Eastty to contact local fencer for additional quote. Cllr Silke to inspect.**
288	13 Cllr Clarke/Cllr Whittam to liaise, and order new signs for "no motorbikes"	LC/KW	**Signs ordered, KW to send invoice to clerk and install signs - update July meeting.**
294	1 Clerk to report missing road sign (previously damaged) on Glazebrook Lane to WBC.	NM	Clerk reported missing sign 16/04/26 WBC-TCM-828190978. **Sign installed**
295	3 Clerk to contact Building Development with planning concern on wooden dwelling at Brook Lane	NM	Clerk reported planning concern 16/04/26 WBC-BCUN-828225793. 23/04/26 new enforcement case has been set up for investigation. ENF/26/11052. Awaiting response**. Emailed WBC 14/07 to chase.**
312	2 Clerk to contact WBC with concerns of grass cutting schedule and performance	NM	Clerk contacted WBC officer 21/05/26 and 09/06/26. **Grass cutting has improved.**
319	5 Clerk to report signage of "Welcome to Hollins Green" A54/Glazebrook Lane to WBC	NM	Clerk contacted WBC 21/05/26 **WBC-TCM-839948424**
	ACTIONS to be completed from 15/06/26 meeting		
322b	1 Clerk to contact WBC to request 'Sharp Turn' sign. 2 Clerk to contact WBC to request additional HGV signs. 3 Clerk to obtain quotes/information on Speed Indicator Devices.	NM NM NM	**Clerk contacted WBC 16/06/26. WBC-TCM-848254357** **Clerk contacted WBC 16/06/26. WBC-TCM-848257148** Clerk contacted Supplied 16/06/26. **Discussed quote. Cllr Eastty to consider location, Clerk to contact parish councils for details of installation.**
325	4 Clerk to contact WBC to report overgrown verges on A57/Holly Bush Lane. 5 Clerk to contact WBC to report overgrown hedges at Chapel Lane/Clay pits	NM NM	Clerk contacted WBC 05/06/26 WBC-STSV-844523932. **Emailed again 14/07 WBC-GEQ-856708044. Work completed** Clerk contacted WBC 25/06/26 WBC-STSV-845598313. 25/06 Your case reference is WBC-HWY-851108901. If you have chosen to receive updates, we will be in contact again once our Highways Inspector has completed their site visit. Under normal circumstances we aim for an inspection to take place within 10 working days. **13/07/26 We have inspected the above case and will now raise an order to complete the necessary work. We will contact you again shortly to confirm when this work will take place**
327	6 Cllr Whittam to remove sycamore tree growth behind the Weint.	KW KW	**Work completed** **Work completed**

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	7 Cllr Whittam to repair/replace broken access signs on Recreation Ground.		
331	8 Clerk to make any necessary comments to planning team as detailed above.	NM	**Updated as necessary 21/05/26**
332	9 Clerk to add PEEL development to Action Plan (ongoing concerns)	NM	**See below LT5**
	LONG TERM LARGE PROJECTS/ ONGOING ISSUES		
LT1	Blocked gullies/flooding around School Lane/Dam Lane near Cenotaph	**ALL**	
LT2	Kerbstone requiring accessibility at Manchester Rd/St Helens Close, near Community Centre	**ALL**	**Update:** 16/04/26 reported WBC-GEQ-828129306. **Latest Status:** 27/04/26. WBC collating requests for long list of potential improvements to be prioritised and implemented this year. **Comments:** Monitor
LT3a	Glazebrook Lane Speeding	**ALL**	**Update**: 16/04/26 Reported WBC-TCM-828134662.16/04/26. Reported to Cllrs Mundry/Matthews.16/04/26 Reported to MP. 16/04/26 Reported to Ward Councillors. **MP forwarded reply from WBC.** **Latest Status:** Cllr Matthews – "see Mundry/Police." MP "contacting WBC," Cllr Sheridan "Contacting WBC." **Comments:** Resident group gathering evidence. Police attended June meeting. Looking to establish a base for a Speed Camera Van. Request signage to WBC (HGV and bend in road). Radar gun being used. Suggested new Speeding indicator device.
LT3b	Glazebrook Lane 7.5wt Tonne signage	**ALL**	See above
LT3b	Glazebrook Lane parking at the Greenery	**ALL**	**Update:** 16/02/26 reported WBC-GEQ-799502210. **Latest Status:** 08/05/26 WBC no action to be taken. **Comments:** Included in wider Glazebrook Lane issue (see above). Keep reporting incidents to police.
LT4	Manchester Road, Black Swan to Glazebrook Lane, condition of road surface,	**ALL**	**Update:** Numerous requests for re-surfacing. **Latest status:** Work carried out, but not complete. **Comments:** Monitor
LT5	Peel Holding development 200 homes.	**ALL**	**Update:** 16 Notification received. **Latest Status:** Ongoing concern. No planning permission submitted at present. **Comments:** Parish Council contacted Councillors, MP, WBC, and local newspapers. Meeting held with Peel.

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LT6	Black Swan/double yellow lines request	**ALL**	**Update:** Requests made for double yellow lines **Latest status:** Cllr Tynan logged 07/10/2025 Your case reference is WBC-TCM-753624376. **Comments:** Monitor. WBC collating requests for long list of potential improvements to be prioritised and implemented this year

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ANNEX C

Cheque No	Date expenditure incurred	Payee	VAT not recoverable	Amount	Purpose	S137	Month	Expense category
Online 48	15/04/2026	SLCC		£ 158.00	Annual Membership for SLCC 2026/27		April	Membership/Subscription
Online 49	15/04/2026	Gaynor Wilson		£ 525.00	Celebration Event Catering 19th April		April	Civic
000100	15/04/2026	Reimburse employee 1		£ 13.49	Printing contract charges Mar/Apr		April	Printing Costs
	15/04/2026	Reimburse employee 1		£ 2.57	Stationary		April	Admin/Consumable
Online 50	15/04/2026 (tbc)	Lloyds Bank		£ 4.75	Bank Charges Feb/Mar		April	Banking
Online 51	15/04/2026	CHALC		£ 650.80	Affiliation fees 2026-27		April	Membership/Subscription
Online 52	20/05/2026	RwG Community Hall		£ 84.00	Hall Hire Chair's Event		May	Civic
Online 53	20/05/2026	Lloyds Bank		£ 5.25	Bank Charges Mar/Apr		May	Banking
000101	20/05/2026	Reimburse employee 1		£ 13.49	Printing contract charges Apr/May		May	Admin/Consumable
	20/05/2026	Reimburse employee 1		£ 5.25	Stationary (Asda)		May	Admin/Consumable
	20/05/2026	Reimburse employee 1		£ 13.19	Photocopy Paper 5 Reams (Costco)		May	Admin/Consumable
	20/05/2026	Reimburse employee 1		£ 2.00	Stationary (Asda)		May	Admin/Consumable
Online 54	20/05/2026	RwG Community Plan Group		£ 120.00	Newsletter donation		May	Donation
000102	15/06/2026	Reimburse employee 1		£ 13.49	Printing contract charges May/Jun		June	Admin/Consumable
	15/06/2026	Reimburse Employee1 (Three net		£ 89.10	Apr-Jun payment for Mobile Telephone / Data		June	Telephone
	15/06/2026	Reimburse Employee1 (SKY Broa		£ 89.25	Apr - Jun payment for Broadband/Internet		June	Broadband
000103	15/06/2026	Employee 1 Salary		£ 1,558.27	Apr - Jun Salary		June	Salary
000104	15/06/2026	Payment to Chair		£ 400.00	Chair's allowance		June	Civic
000105	15/06/2026	Reimburse Councillor		£ 55.42	Flowers for planters		June	Parks and Open Spaces
000106	*15/07/2026*	*Reimburse Councillor*		*tbc*	*Signs for Village Green*		*July*	*Parks and Open Spaces*
Online 55	15/06/2026	HMRC		£ 389.57	Apr-Jun Salary		June	Salary
	15/06/2026	HMRC		£ 104.68	Apr to Jun Salary (HMRC additional employer payment)		June	Salary
Online 56	15/06/2026	Lloyds Bank		£ 4.75	Bank Charges Apr/May		June	Banking
Online 58	01/07/2026	WBC		£ 498.00	Internal Audit Charges		July	Audit
		Beyond Bank Statement		£ -				
		Not cashed as at 31/03/26		£ -	x			
				£ 4,800.32				
		Previous Year (banked in current year)						

1	Statement b/f	19805.92	See Statement 31/03/26	
2	Income 2026/27	27160.00	Precept 01/04/2026	
	Paid 2025/26	0.00	5	
3	Paid 2026/27	4800.32	See All Transactions	
	Not presented 2025/2	0.00		
4	Not presented 2026/2	0.00	Highlighted	
	Banked April 2020 (no	0.00		
5	Beyond statement	0.00	Highlighted	
	VAT Receipt	0.00		
6	VAT Receipt (2027)	0.00		
	Other Income	0.00		
7	Total	42165.60	= 1 + 2 - 3 + 4 + 5 + 6 = 7	0.00
	Latest statement	42165.60	See Statement 01/07/26	
	Difference	0.00		

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ANNEX D

Precept £ 25,867 2025/26					Actual	Actual	Actual	Forecast			
Precept £ 27,160 2026/27	ACTUAL	ACTUAL	ACTUAL	BUDGET	Q1	Q2	Q3	Q4	Estimated TOTAL	Var.	
Estimated Expenditure	2023/24	2024/25	2025/26	2026/27	Apr-Jun	Jul-Sep	Oct-Dec	Jan-Mar	2026/27	2025/26	Explanation of variance
Employee Expenses											
Salary	6,152	7,025	8,210	8,450	2,053	2,052	2,173	2,172	8,450	0	Annual Local government pay awards, performance reward and new NI employer contribution
IT Expenses											
Printer/Computer/Ink/Hardware	99	99	739	250	45	50	50	50	195	55	Underspend, printer/hard drive not replaced
Telephone/Broadband	528	644	692	725	178	178	178	178	712	13	Underspend below expected costs on phone/broadband contract
Software/web site/ICO/Security	398	407	467	670	0	0	90	580	670	0	Some licences every 2 years
Parish Council expenses											
Civic Sunday	700	1,122	1,101	1,100	609	0	0	0	609	491	Buffet blowe budget/change on caterer
Chairman's Allowance	400	400	400	420	400	0	0	0	400	20	Paid £400 to review next year/budget (Nov 2026)
Training & expenses	0	0	0	35	0	0	0	35	35	0	
Donations	1,787	61	2,200	1,560	0	500	500	560	1,560	0	Bluebells, newsletter, CPRE, poppy wreath- other budgets. Large donationfor Cemetery
Memorial Service / Wreath	50	50	640	1,000	0	0	120	680	800	200	Underspend on cost of barriers for Remembrance Sunday
Summer Carnival	1,000	1,000	0	1,000	0	0	0	1,000	1,000	0	
Elections	409	1,036	626	425	0	0	0	626	626	-201	to be Paid Jan (3 of 4 as at 19/01/26). Increase from previous elections costs
Councillors expenses	0	0	0	0	0	0	0	0	0	0	
Other Expenses											
Hire of Hall	326	315	316	365	0	158	0	158	316	49	Slight under spend
Subscriptions	771	804	635	770	809	0	0	0	809	-39	CPRE not renewed, SLCC to be paid April, not Mar, at their request
Newsletter - Hand delivered / In the Know	240	240	240	250	120	0	120	10	250	0	
Audit	585	605	605	635	415	220	0	0	635	0	
Insurance	1,187	1,271	1,296	1,360	0	1,330	0	0	1,330	30	Under forecast budget
Stamps/Stationery	57	123	4	75	8	0	0	67	75	0	
Chairman's Chain of Office Repair & Maintenance	20	0	0	30	0	0	0	30	30	0	Chain to be engraved 2025/26
Bank Charges (new budget item)	0	6	63	70	15	17	17	21	70	0	
Maintenance and look of area											
Maintenance of Village Green -grass cutting and maintenance	9,327	3,444	1,899	3,000	0	0	0	2,500	2,500	500	Forecast expected for 2.5k
Glazebrook Village Green and Trees	780	2,560	344	870	0	0	0	870	870	0	
Glazebrook Village Green Xmas Tree			150	250	0	0	0	250	250	0	
Other Tree Maintenance	350	0	0	1,250	0	1,140	0	110	1,250	0	
Bench maintenance or new?	0	1,903	0	100	0	0	0	100	100	0	
Maintenance of bus shelters	0	0	0	200	0	0	0	200	200	0	
Street Furniture maintenance	0	45	0	200	0	0	0	200	200	0	
Notice Boards	12	0	0	90	0	0	0	90	90	0	
Play Equipment maintenance + new equipment	5,896	1,540	63	1,095	0	0	0	1,095	1,095	0	
Cenotaph	0	0	0	50	0	3,800	0	0	3,800	-3,750	Repairs and cleaning
Flower Beds	87	257	248	75	55	20	0	250	325	-250	Wild flower seeding
Street Lighting - The Weint and Access to Recreation Ground	0	0	0	0	0	0	0	0	0	0	
Glamis Wood	150	150	140	430	0	1,260	140	0	1,400	-970	Tree work moved to July 2026
Project Works of improvements to highway verges M'ter Rd Glazebrook Lane	335	0	0	360	0	0	0	360	360	0	
Look of the Borough Projects	0	0	0	0	0	0	0	0	0	0	
Transfer of monies from Business Account for Community Projects	0	0	0	0	0	0	0	0	0	0	Tree work moved to July 2026
HS2	0	0	0	0	0	0	0	0	0	0	
Expenses relating to footpath works	0	5,000	0	0	0	0	0	0	0	0	
	31646	30107	21078	27160	4707	10725	3388	12192	31012	-3852	
VAT Prev year		2096	50			0		69	69	-69	£50 VAT for Mach 2025 claimed 2025/26
VAT	1481	2177	979		94	0	0	0	94	-94	VAT 01/04/2025 to 28/02/2026
VAT (Reclaim)	-1481	-4274	-1029					-1029	-1029	1,029	Full VAT submission
Insurance return	0	0	0						0		
Carnival Cheque (returned 2020)	0	0	0						0		
Other Funding	0	0	0						0		
Precept	-24719	-24884	-25867	-25867					-25867		
Balance (- = underspend)	6927	5222	-4789	1293	4801	10725	3388	11232	4279	-2986	

Signed Chair Cll J Eastty
Signed Clerk and Financial Officer N McCarthy
Dated 15th July 2026
Next Review - Q2 Sept 2026 (October meeting 2026)

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ANNEX E

RIXTON WITH GLAZEBROOK PARISH COUNCIL

Responsible Officer Nick McCarthy 15th July 2026

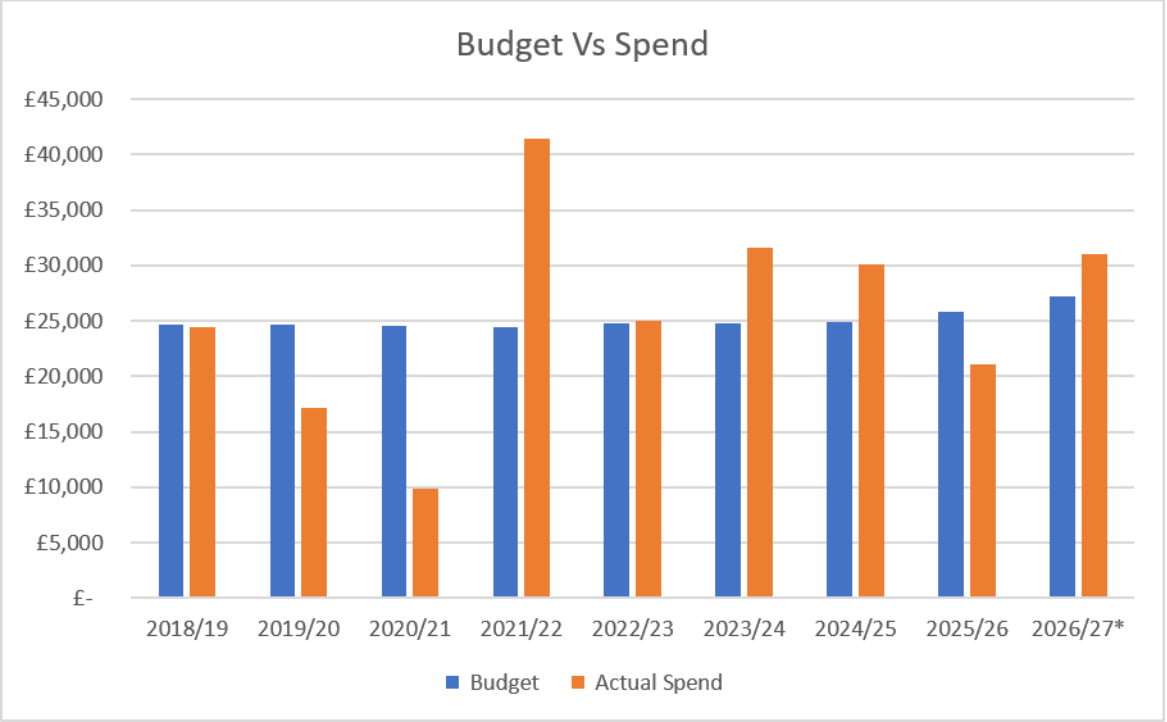
This interim inventory was agreed by the Parish Council after the Meeting on 19th March 2025

Description	Serial no	Replacement C	Location	Acquisition date	Disposal/write off details	Annual check	Da	Insurance Category 1	Category
Play equipment		**43878**	Recreation Green Manchester Rd Hollins Green	Mar-06	Updated to match insurance statement	Zurich Insurance		Furniture, fixtures, fixings	Recreation Ground
Fence surrounding play area		**5000**	Recreation Green Manchester Rd Hollins Green	Jan-97				Furniture, fixtures, fixings	Recreation Ground
Recreation Ground			Recreation Green Manchester Rd Hollins Green	Land held charitable trust					Recreation Ground
Benches, Village Green		**4500**	Village Green Bank Street Glazebrook	1996				Furniture, fixtures, fixings	Benches
Holly Bush Lane bench		**377**	Holly Bush Lane	over 10 yrs				Furniture, fixtures, fixings	Benches
Dam Lane bench		**377**	Dam Lane	over 10 yrs				Furniture, fixtures, fixings	Benches
Community Hall Manchester Rd Bench		**377**	Community Hall Manchester Rd					Furniture, fixtures, fixings	Benches
Dam head Ln Rose Cottage (bench no back)		**241**	Dam head Ln Rose Cottage (no back)	May-06				Furniture, fixtures, fixings	Benches
Bank Street/Dam Head Ln Bench		**377**	Bank Street/Dam Head Ln	over 10 yrs				Furniture, fixtures, fixings	Benches
Glazebrook Lane (opp Brush Farm) Bench		**377**	Glazebrook Lane (opp Brush Farm)	May-12				Furniture, fixtures, fixings	Benches
Glazebrook Lane (Temple House) Bench		**377**	Glazebrook Lane (Temple House)					Furniture, fixtures, fixings	Benches
Recreation Ground (bench no back)		**241**	Recreation Ground (no back)					Furniture, fixtures, fixings	Benches
Community Hall Manchester Rd - on site		**1903**	D-Day memorial bench	Jun-24				Furniture, fixtures, fixings	Benches
Notice Boards x 2		**2652**	Church Green Manchester Road/ Bank Street Glazebrook Lane Village Green	Nov-13				Furniture, fixtures, fixings	Signs/Boards
Bus Sheleter (east bound)		**3500**	Manchester Road/Chapel Lane	replaced August 2017				Furniture, fixtures, fixings	Bus Shelter
Bus Shelter (west bound)		**4379**	Manchester Road/Chapel Lane	donated 2014	Updated value for replacement cost			Furniture, fixtures, fixings	Bus Shelter
Chain of Office		**4156**	Kept by Chairperson	2011	Updated to match insurance statement			Civic Regalia	Civic
Gates and Fencing		**10000**	Village Green Bank Street Cenotaph	over 10 yrs				Furniture, fixtures, fixings	Cenotaph
Memorial Cenotaph			Village Green Bank Street Cenotaph					Furniture, fixtures, fixings	Cenotaph
Troughs		**225**	Village Green Bank Street Cenotaph	over 10 yrs				Furniture, fixtures, fixings	Cenotaph
Village Signs 5@£250		**1250**	Various locations	over 10 yrs				Furniture, fixtures, fixings	Signs/Boards
Parish Map		**1000**	Church House	over 10 yrs				Furniture, fixtures, fixings	Signs/Boards
Notice Board Lecturn cost		**964**	Recreation Green Manchester Rd Hollins Green	Jul-18				Furniture, fixtures, fixings	Signs/Boards
Laptop, replacement of printer and USB hard drive Printer		**1000**	Clerk	Laptop, printer and USB hard drive				Computer Equipment	Computer
Removal and replacement of street light		**1042**	The Weint	May-19				Furniture, fixtures, fixings	Street Light
Street Light (Scout Centre)		**1042**	Scout Centre					Furniture, fixtures, fixings	Street Light
Litter Bins x 3		**819**	Glamis Wood x 2/Chapel Lane		Updated to match insurance statement			Furniture, fixtures, fixings	Bins
Goal Posts		**970**	Recreation Ground	Jul-23				Furniture, fixtures, fixings	Recreation Ground
TOTAL SPEND		**91024**							

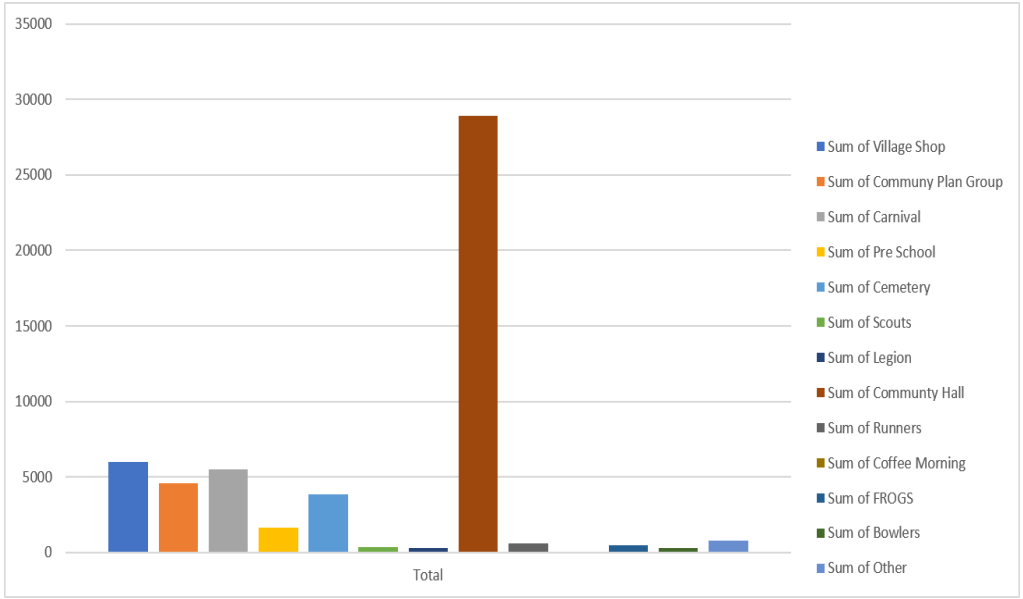
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ANNEX F

Annual Spend			
2025/26			
	Budget	Full Year Forecast	Variance
Employee Expenses	£ 7,500.00	£ 8,210.00	£ 710.00
IT Expenses	£ 2,805.00	£ 1,898.00	-£ 907.00
PC Expenses	£ 1,175.00	£ 1,023.00	-£ 152.00
Governance	£ 3,175.00	£ 3,162.00	-£ 13.00
Donations	£ 3,647.00	£ 2,840.00	-£ 807.00
Celebration Sunday	£ 1,100.00	£ 1,101.00	£ 1.00
Grounds Maintenance	£ 4,730.00	£ 2,781.00	-£ 1,949.00
Street Furniture	£ 640.00	£ -	-£ 640.00
Playground/Rec Ground	£ 1,095.00	£ 63.00	-£ 1,032.00
	£ 25,867.00	£ 21,078.00	-£ 4,789.00



Charitable Donations 01/04/2018 to 31/03/26



Charitable Donations Last 3 years 01/04/2023 to 31/03/2026

